

POULSBO CITY COUNCIL MEETING OF MAY 13, 2015

MINUTES

PRESENT: Mayor Erickson, Henry, Lord, McGinty, Musgrove, Stern, Thomas.

Absent: Nystul.

Staff: Finance Director Booher, Office Clerk II Diehl, City Engineer Kasiniak, Senior IT Technician Williamson.

MAJOR BUSINESS ITEMS

- * * * State of Library – Sharon Lee, Kitsap Regional Library – Poulsbo
- * * * Minutes of April 8, 2015 City Council Meeting Minutes
- * * * Budget Amendment/BA#15-0207, Peterson St. Rock Wall Repair
- * * * Budget Amendment/BA#15-0208, Solid Waste Utility Evaluation
- * * * Ordinance No. 2015-08, 1st Quarter 2015 Budget Amendments
- * * * Ordinance No. 2015-09, 1-Inch Residential Meter
- * * * Transportation Plan Update
- * * * Street Maintenance
- * * * Set Public Hearing: 6-year Transportation Improvement Plan

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. **AGENDA APPROVAL**

Motion: Move to approve the agenda.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously.

3. **COMMENTS FROM CITIZENS**

Mayor Erickson asked for comments from citizens; no comments were received.

4. ► **MAYORS REPORT AND COUNCIL COMMENTS**

Councilmember Musgrove reported on Viking Fest being held this upcoming weekend.

Mayor Erickson announced the Washington State Department of Transportation will not be closing the Agate Bridge for repairs, until May 30th and 31st .

Councilmember Stern commented on Viking Tour being held on Sunday, May 17, 2015.

State of the Library - Sharon Lee, Poulsbo Library, presented the different programs and classes offered at the library.

5. ► **CONSENT AGENDA**

Councilmember Stern requested removal of item c, for further clarification and questions.

Motion: Move to approve Consent Agenda items a and b.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously.

Motion: Move to approve item c, Budget Amendment/BA#15-0208, Solid Waste Utility Evaluation.

Action: Approve, **Moved by** Stern, **Seconded by** Musgrove.

Motion passed unanimously.

The items listed are:

a.Minutes of April 8, 2015 City Council Meeting Minutes

b.Budget Amendment/BA#15-0207, Peterson St. Rock Wall Repair

Budget Amendment/BA#15-0208, Solid Waste Utility Evaluation

6. ► **BUSINESS AGENDA**

a. ► **Ordinance No. 2015-08, 1st Quarter 2015 Budget Amendments**

Motion: Move to adopt Ordinance 2015-08, an ordinance for the City of Poulsbo, Washington, amending the 2015 budget adopted by Ordinance No 2014-17 to revise the revenues to and appropriations from certain funds and approving an ordinance summary for publication.

Action: Approve, **Moved by** Lord, **Seconded by** McGinty
Motion passed unanimously.

b. ► **Ordinance No. 2015-09, 1-Inch Residential Meter**

Motion: Move to approve Ordinance 2015-09, an ordinance of the city of Poulsbo, Washington relating to the municipal water, wastewater, and stormwater utilities; amending chapters 3.12 entitled "utilities-schedule of assessments, rates, fees and charges for certain utilities", and 13.70 entitled "assessments, rates, fees and charges", providing for severability and establishing an effective date.

Action: Approve, **Moved by** McGinty, **Seconded by** Henry.
Motion passed unanimously.

c. ► **Transportation Plan Update**

City Engineer Kasiniak provided a brief presentation on the Transportation Plan update, the elements and costs of the update project.

Motion: Move to approve the contract with Parametrix for the Transportation Plan Update and Concurrency Ordinance in the amount of \$79,050 and authorize the Mayor to sign on behalf of the City; and Move to authorize the City Engineer to move forward with submitting the budget amendment to the Mayor and Finance Dept for the usual approval process.,

Action: Approve, **Moved by** Henry, **Seconded by** McGinty.
Motion passed unanimously.

d. ► **Street Maintenance**

City Engineer Kasiniak outlined the Street Maintenance project scope and costs.

Motion: Move to approve the contract with Parametrix for the Street Maintenance Plan in the amount of \$11,550 and authorize the Mayor to sign on behalf of the City; and

Move to authorize the City Engineer to move forward with submitting the budget amendment to the Mayor and Finance Dept for the usual approval process.

Action: Approve, **Moved by** Lord, **Seconded by** McGinty.

Motion passed unanimously.

a.  **Set Public Hearing: 6-year Transportation Improvement Plan**

Motion: Move to set the public hearing date for the Six Year Transportation Improvement Program for June 10, 2015

Action: Approve, **Moved by** McGinty, **Seconded by** Musgrove.

Motion passed unanimously.

7. COUNCIL COMMITTEE REPORTS

Community Services Committee – Councilmember Lord reported on the Concert at Pavilion; Jewel Box Theatre – Taming of the Shrew being performed in the Waterfront Park, and Memorial Day Ceremony special events. The Sailing Program now is strictly in Poulsbo and Parks and Recreation Director McCluskey is continuing to work with the Port of Kingston to keep the floats there.

Mayor Erickson reported the Farmers Market taking over the Public Works Site, and requested council concurrence to explore options.

Public Works Committee – Councilmember McGinty reported on water meter discussion and the recommendation of replacement of the water meters; questions on enforcement authority on environmental clean-up; Inflow & Infiltration to sewer system; continued exploration of new Building Software system; and Kitsap Public Utility District (KPUD) using existing fibers.

8.  **DEPARTMENT HEAD COMMENTS**

None.

9. ► CONTINUED COMMENTS FROM CITIZENS

Mayor Erickson asked for comments from citizens; no comments were received.

10. ► COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

Community Services Committee: Councilmember Lord reported on three new special events (Concert at the Pavilion in September, Shakespeare in the Park; and Annual Memorial Day Celebration) which will be coming forward and the committees recommendation of approval.

Mayor Erickson briefed the Council on the idea of housing the Farmers Markey taking over the current Public Works facility, once the new Public Works facility is built. City staff has met to discuss the idea and what would need to occur for that to work.

Poulsbo Tree Board: Councilmember Henry reported on significant trees in Poulsbo, and the board is looking for people who might have trees on their property that are historical.

11. ► ADJOURNMENT

Motion: Move to adjourn at 8:20 PM.

Action: Adjourn, **Moved by** Henry, **Seconded by** McGinty.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, City Clerk, CMC