



**Poulsbo Parks and Recreation Commission
City Hall – 200 NE Moe Street
City Council Chambers**

Subject	Regular Meeting Minutes	Date	April 22, 2013
Recorder	Mary McCluskey	Start Time	7:00 pm
Committee Chair	Steve Calhoun	End Time	
Committee Members	Harold Benny, Steve Calhoun, Diane Fitzgerald, Judy Morgan, Yolanda Adams-Smith		
Staff Present	Mary McCluskey, Parks and Recreation; Mayor Becky Erickson, Council member Jim Henry		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Questions & Concerns of the Committee	None
	Agenda Items	
	a. Open House and Discussion	<p>Maps, brochures and flyers were available for the open house. People walked around and asked questions, discussed projects and gave input.</p> <p>Mary then did a review on why the P&R Commission wanted to have this open house. She discussed the Capital Improvement Plan, funding levels, and the types of projects that are typically planned.</p> <p>Chairperson Steve Calhoun then invited members of the public to speak and give input.</p> <p>Becky Lorber (resident): Becky applauded the city for continuing to support a strong department. She has recently attended similar meetings at Kitsap County and the City of Bremerton and doesn't see as much support. They are both trying to sustain themselves which may mean a change in how they do things. She applauds the city for being diligent in providing for a better quality of living. A balance is needed for things to do and places to go. People need open space. A big desire for her are trails, as well as programs and events.</p> <p>Trish Olson (citizen). She is encouraged to see growth in parks, and the improvements are wonderful. She is here to advocate for Lions Park, specifically the tennis courts. She had asked the Lions Club to help maintain the courts, as they get dirty and moldy. She feels that volunteers can't regularly clean the courts, so the City needs to clean them. She handed out some photos and recommended maintenances tasks for the courts. The technique to cleaning them is very important.</p> <p>Becky Deeter (resident): She is happy with the number of parks for residents</p>

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		and visitors. She is advocating for the continued maintenance of the parks, including improving the bathrooms.
2.	b. Minutes of February 25, 2013	M/S/A YAdams-Smith/JMorgan
	c. Park Projects - update	<p>Net Shed Park: Public Works is presenting clearing the hillside; the tree windowing came in higher than anticipated, so it won't occur unless the neighbors come up with an additional \$2700.</p> <p>Kvelstad Pavilion: The roof is cleaned and looks great; PW has found the new flooring, but will wait until after summer to install. Town & Country check presentation for this project will be May 8.</p> <p>Wilderness Park: Public Works will be clearing the area at the top of the trail, across from the high school parking lot. Volunteers will then hand-clear within 25' of the creek on National Trails Day – June 1, 2013.</p> <p>Nelson Park Easement: Should be getting a scope of work from Parametrix for this project later this week.</p> <p>Poulsbo's Fish Park: The amphitheater is nearing completion; seed will be planted in the next couple of weeks on its hillside. The park is having increased issues with graffiti.</p> <p>Additional hours for P&R Receptionist position: Mary recently requested additional hours for the P&R receptionist from 36 to 48; two part time positions are currently open to fill the 48 hours.</p> <p>Mayor Erickson added that maintenance issues are critical throughout the city. Funding issues are critical. She encouraged the PRC and citizens to speak up at budget time. Another issue she sees locally is the predominance of Spanish speaking citizens. She said that no one on staff that can speak Spanish. Judy Morgan commented that new parks are great, but that means additional duties. The mayor said that even with the budget cuts in the past few years, the city is maintaining. Judy asked about the public easement near Nelson Park, shouldn't the building owner be liable to complete it? Mary will check on the answer.</p>
	Comments from citizens	None
	Commissioner comments	Judy reminded everyone that the Viking Fest race is coming up on May 18.

Future Agenda Items			
No.	Item(s)	Responsibility	Meeting Date
1.	2013 Meeting Dates: June 24; August 26; October 28; December 23		