

**City of Poulsbo
Parks and Recreation Commission
Meeting Minutes**

Subject	Regular Meeting Minutes	Date	December 12, 2016
Recorder	Mary McCluskey	Time Started	7:00 pm
Committee Chair	Steve Calhoun	Time ended	8:00 pm
Members Present	Steve Calhoun, Mary Carter, Amanda Cheatham, Judy Morgan		
Staff Present	Mary McCluskey, Parks and Recreation		
Key Points Discussed			
No.	Topic	Highlights	
1.	Administrative:		
A.	Questions & Concerns of the Committee	Judy commented that the City has great sidewalks, and that 10 th Avenue has sidewalks all the way down.	
B.	Agenda and Extended Agenda Review	None	
C.	Approval of Minutes: 10/24/2016	MSA MC/JM	
2.	Comments from Citizens	None	
3.	Agenda Items:		
A.	Skate Park meeting	<p>Mary reported that the first meeting of the Poulsbo Skate Park committee on December 5 went very well. 25 people attended including Steve and Judy from the Commission. Josh Fisher did a great job with a PowerPoint presentation. He was also able to reach the skating community to get people at the meeting. Most of the attendees will stay involved. One of the biggest challenges is getting the message out. They will be using social media/Facebook to reach other interested people. Josh is going to contact a graphic artist to put a flyer together. Steve said that he recently visited the Pt. Townsend park. They also have a smaller kids park. Judy mentioned that she was impressed by Josh. He will help make this project succeed. She suggested that the commission do a field trip to South Kitsap in the summer. The next meeting is January 30, 6:30 pm. Topics at this meeting will include the creation of a vision and fundraising ideas.</p>	

B.	Review of Recent Special Events	Mary reported that Salmon Viewing Saturday (Oct. 29) went very well. About 300 people and 12 vendors/organizations attended this annual event. The Tree Planting & Restoration event (Nov. 19) saw about 50 volunteers planting 1000 bulbs and 300 trees. WWU students also set up a blackberry eradication project. Steve reported that the Lions Club new boardwalk addition is finished. They will build a platform in the Spring of 2017. With the help of the Poulsbo Garden Club, Daffodils were planted on November 5. There are still bags available for planting. Amanda and Judy will talk with their organizations PGC did the tulips at Waterfront Park and City Hall. Amanda and Judy will talk with their own organizations about planting in January.
C.	2017-18 Capital Projects	Mary review the capital projects slated for 2017 and 2018. The proceeds from the sale of the old City hall site will be committed to the new restrooms at Waterfront Park and the demolition of the Centennial House and 8 th Avenue house. It is unclear when the sale will go through. Depending on whether the City gets the state grant for Morrow Manor Park, the schedule may be 2017 design and 2018 construction. Mary is looking for additional grants.
4.	Department Head Reports	Project Update: The <u>Poulsbo Farmers Market</u> is in negotiation with Gateway Church for 2017. The <u>Nelson Trail Easement</u> plans are complete and Mary is talking with the Rotary Club about timing. The <u>Bench Sponsor Program</u> is almost ready to be launched. Mary is researching plaques for the benches. The <u>American Legion Park</u> playground renovation is complete.
5.	Comments from Citizens	None
6.	Commissioner Comments	Judy commented that the Poulsbo Orchestra Christmas Concert on December 4 was excellent. She was very impressed with this type of program in Poulsbo.

Minutes respectfully submitted by Mary McCluskey