



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	October 26, 2016
Recorder	DL	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present	Andrzej Kasiniak (AK), Diane Lenius (DL), Keith Svathumle (KS), Mike Lund (ML), Becky Ericksen, (BE) – 6:00 PM		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None.
B.	Agenda and Extended Agenda Review	See highlighted modifications to the extended agenda
C.	Mayor and Department Head Reports	ML shared the new building maintenance hire.
D.	Approval of Minutes: 10/12/2016	Moved and approved minutes. PWC rescheduled the November 23 rd meeting to the 30 th .
2.	Agenda Items:	
1.	Small Anderson Parkway Project Update	AK – presented the status of the Small Anderson Parkway project. PWC requested meeting with Port to finalize agreement and also a meeting with HDPA and property owners. This will require two meetings in November. CL – reminded us that it will be important to have signage that the public ramp is closed. Dave suggested leniency on parking during the construction. Especially for those with Port Stickers that would normally park in Little Anderson Parkway. Lighting was discussed in detail, with no decision. The lights are not fully operating and the primary issue appears to be the alley.

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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Agenda		
No.	Topic	Action/Recommendation/Discussion
2.	Street Maintenance Program Presentation Debrief	AK reviewed the results of the Street Maintenance program presentation and next steps to move forward with a pilot program.
3.	Solid Waste Proposals Review Update	AK presented the status of the solid waste evaluation. PWC recommends moving forward with Phase I of the solid waste evaluation as presented.
4.	Kitsap County Sewer Coordination	AK presented KC CIP and described the projects which the City of Poulsbo shares cost. PWC asked about the % of our payment for expansion of the plant. Staff will follow up with KC. PWC is invited to the meeting with KC Commissioners on November 2 nd . KC staff agreed to not charge Poulsbo for the Pump Station flow meter.
5.	Hostmark Mains Project Acceptance	AK presented the Hostmark Mains Project for project acceptance. PWC recommends acceptance of the project.
6.	Lincoln Well 2 Treatment Plant	DL presented the G&O independent evaluation of the Lincoln Well Treatment Plant. PWC supports engineering moving ahead to develop a scope and budget with G&O.
7.	Underground Utilities	PostPoned

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Reviewed by Mayor Erickson

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