



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	November 29, 2017
Recorder	DL	Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	7:00 PM
Committee Members	Dave Musgrove (DM) Jeff McGinty (JM) Connie Lord (CL)		
Staff Present	Andrzej Kasiniak (AK), Shannon Wood (SW), Mike Lund (ML), Diane Lenius (DL)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	DM reported that EDC suggested reviewing the items that Bill has previously handled for decorations and other items. CL – the 2 nd meeting in December is during holiday week. DM asked that we considered daytime meetings for next year when meetings need to be rescheduled. December 27 th meeting will be cancelled.
B.	Agenda and Extended Agenda Review	ML would liked to add Nelson Park Amendment and DL asked to add the Noll Amendment to the agenda tonight
C.	Mayor and Department Head Reports	AK – reminded all that on December 13 th we will have solid waste and sewer pmc and rate adjustments. ML reported that power should be hooked up to the bathroom tomorrow afternoon and it should be ready for Julefest.
D.	Approval of Minutes: 11/8/17	Approved
2.	Agenda Items:	
1.	Road Closures Policy Update to PMC	Draft ordinance is in Jim Haney's hands for review. This item will come back to the PWC.
2.	Nelson House Electric Meter Discussion	ML presented the costs for power to Nelson Park and proposal to install a separate meter

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		for the house. The renters are required to pay half of the bill for the house. The cabin is currently connected to the power supply for the house. ML proposed installing a new meter to separate the power bills. The new meter installation will cost approximately \$1300. ML will move forward.
3.	Liberty Bay Bioretention Grant	The liberty Bay Bioretention grant is for 3 to 10 Bioretention locations. AK asked for PWC to recommend acceptance of grant and authorize the mayor to sign all necessary grant agreements. DM is interested in the rationale for the locations for the bioretention facilities.
4.	TIB Grants	AK presented the Forest Rock Lane and Finn Hill Road Grants. The Forest Rock grant is \$525K and the match is \$150K. Forest Rock is scheduled for construction in The Finn Hill project is 10 foot wide non-motorized path from Olhava to the Vinland Elementary school. The funding for the Finn Hill project includes: KC = \$480K, WSDOT \$800K, Olhava Mitigation = \$560K, TIB = \$275K for a total of \$2.1 M. Finn Hill is scheduled for construction in 2018. AK asked for PWC to recommend acceptance of the grants and authorization for the mayor to sign all necessary grant agreements. PWC recommends acceptance of all three grants and authorize the mayor to sign all necessary agreements.
	Nelson Park Amendment	ML – The previous care taker Mr. Stanley used all of his own tools for taking care of the park. PW has had to buy new tools, and heaters for the house for the new tenants. ML is requesting a budget amendment increase of \$8300 for small tools, power, etc. ML will bring a budget amendment to council on December 6 th .

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		PWC recommends moving forward with the budget amendment for approx. \$8300.
	Noll Road Contract Amendment for Parametrix	DL presented the status of the Noll Road project. PWC recommends approval of the contract amendment with Parametrix for \$179,712.
Future Agenda Items		

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