

**City of Poulsbo  
Poulsbo Tree Board  
Meeting Minutes**

<b>Location</b>	<b>City Council chambers</b>	<b>Date</b>	<b>January 13, 2014</b>
<b>Committee Chair</b>	Bill Lockard	<b>Time Started</b>	7:00 pm
<b>Council Present</b>	Jim Leary, Joan Hett, Bill Lockard, John McColl, Janet Brown, Gayle Larson	<b>Time ended</b>	9:00 pm
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Kevin McFarland, Sound Urban Forestry; Joe Walker, Public Works		

Key Points Discussed		
No.	Topic	Highlights
1.	<b>Administrative:</b>	
	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 9/9/2013	MSA JB/GL
		11/18/13 notes: Joan commented that she checked on the Apple trees at the Moe Street stairs. She went to the Poulsbo Historical Society to look at photos to see how long the trees had been there. PHS did not think they had historical significance but had been there awhile. It is a high maintenance area. Slippery when the apples drop. Board members commented that if the trees are removed, it could be made prettier. A general recommendation was to replace with an Evergreen or a slow growing plant such as a Juniper or Mountain hemlock. Maybe even place a flowering tree up high and an evergreen below. The board is recommending removal of the two apple trees to the mayor. Possibly do the Arbor Day event there. The Arbor Day subcommittee will review and come back in March with a plan.
2.	<b>Comments from Citizens</b>	None
3.	<b>Agenda Items:</b>	
A.	Elections	Current slate to continue: Chairperson Bill Lockard, Vice Chair Joan Hett, Secretary Gayle Larson
B.	2013 Financial Recap	The board reviewed the 2013 financial recap. The

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		numbers are very close to being finalized. The program spent \$9428 of the \$10,000 budget. The city had another \$40,000 that was spent on projects and counted as "inkind" on the Tree City USA recertification.
C.	2013 draft Annual Report	Mary will add some information in regards to the subcommittees meeting in-between the regular, bi-monthly meetings. The rest was approved to send to the mayor and council.
D.	2014 Work Plan	<p>Kevin has been asked to comment on some planning development projects. He is being asked more often through the planning, engineering and public works departments.</p> <p><b>Events:</b> Joan suggested adding another event regarding riparian systems and its contribution to fish. This may be a nice fit with Salmon Days in November. Or, maybe work with Dana Coggon to create a class on invasive plants. The Arbor Day event was discussed with a tentative date of April 12.</p> <p><b>Classes:</b> The 2014 classes have been successful. The Kitsap Water Festival in March or April has many displays and events. Maybe we could get some ideas regarding activities. Upcoming Tree Board classes are scheduled for March 13, 16, 23. Joe mentioned a crabapple that is in need of pruning near the PW office. The subcommittee will meet to talk about future classes. They will come back in March with more specific dates.</p> <p>Joan: The Poulsbo Fish Park Stewardship Committee is looking for groups to adopt areas within the park. The concept is to work with PFP Steering Committee to do maintenance work. The Tree Board will discuss it in March.</p>
E.	DNR Tree Inventory	The report just came in, and Kevin and Mary have not yet had time to review. It was suggested that the board could take one site and visit it at the July field trip meeting.
4.	<b>Department Head Reports</b>	

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A.	City Arborist	Kevin has checked on the Haven Vei trees, and they are doing great. They are probably root bound and may need to come out of the pots in the future. They do need some pruning. He also checked out a giant sequoia at Raab Park. It appears that the Red belly sapsucker is girdling the tree. It will lose its top eventually. Public Works pruned trees along the track and they look great. The Chitalpa trees at Nelson Park are buckling the sidewalk near the restroom building.
B.	Public Works	Joe mentioned that the parks staff may be interested in additional training. The board asked him to put in a request for the type of training they would like to see. He also said that a cedar tree at the Lord Property has erosion. The tree may eventually fall. A flowering cherry street tree by Jak's Café was mysteriously removed in November. Joe will follow up. The tree ordinance discusses violations and penalties.
C.	Parks and Recreation	None.
C.	Commissioner Comments	None,.

Minutes respectfully submitted by \*\*

Mary McCluskey