

**City of Poulsbo
Poulsbo Tree Board
Meeting Minutes**

Location	Poulsbo City Council chambers	Date	September 8, 2014
Chair	Bill Lockard	Time Started	7:00 pm
Members Present	Bill Lockard, Gayle Larson, Joan Hett, Bess Bronstein, Janet Brown, Jim Leary	Time ended	9:00 pm
Staff Present	Mary McCluskey, Parks and Recreation; Mayor Erickson; Joe Walker, Public Works; Kevin McFarland, Sound Urban Forestry		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	
B.	Agenda and Extended Agenda Review	
C.	Approval of Minutes: 5/12/2014	M/S/A (JL/GL)
2.	Comments from Citizens	Mary introduced Jenise Bauman, WWU faculty from the Huxley Environmental College at Olympic College, who gave a brief introduction of her background and the new WWU program.
3.	Agenda Items:	
A.	Tree Retention Resolution (Mayor Erickson)	The mayor gave a review of the many development projects occurring in the city, and feels like the city can do more to retain and replenish trees – even on private property. She is concerned that the city is losing too many trees. She would like to collect funds via the utilities to create a tree management plan. RCW 35A.80.040 outlines how these funds can be collected. The city would need to codify these pieces in the Poulsbo Municipal Code. She would like the Tree Board’s support to move forward. She will be back at the November meeting with more information.
B.	Tree Board member opening	John McColl has resigned his position on the Tree Board. Bill asked other members to think about potential members. This position is a city resident position.
C.	Financial Recap	Mary passed out the August financial recap.
D.	Sub Committee Reports: Events, Education	Education: Mary reminded the Tree Board of the upcoming tree classes in October 2014 and March 2015. It was also suggested that they do a “hands on” pruning class, as students are often interested in trying their new skills. Events: Salmon Viewing Saturday is November 1. Joan and Gayle are putting together a display about the riparian system and the salmon cycle.

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E.	Summer Tour and Tree Inventory Update	The tour of the Tree Board/PRC was July 30. Jim would like to see laminated inventory sheets displayed at each park. This is educational for community members. It was also suggested that the board create a program such as the "Poulsbo Tree Stewards" that could lead community walks. We need to find ways to use the inventory.
F.	Fish Park Stewardship	Joan would like to purchase some sword fern for the TB/PRC stewardship area at Fish Park. Valley Nursery has some in stock. Bess also suggested calling Nils for product. TB committed up to \$500 for plants for Fish Park.
G.	Review 2014 Work Plan	Bill reviewed different elements in the plan. The board is continuing the work as outlined in January.
H.	Friends of the Library presentation	Bill will speak to the Friends of the Library on February 5. This will be another opportunity to expose community members to the Tree Board.
4.	Department Head Reports	
A.	City Arborist	The Magnolia tree at Jensen/Sunset has died. Kevin will contact the HOA. One of the potted Parrotias at Haven Vei has died. It had a canker on it. He has been working with Public Works on a private property tree issue along the Lincoln Rd. project. He has condemned the tree.
B.	Public Works	Joe asked that a certified line arborist prune the under-wire plum trees in Waterfront Park. Janet said that she will look into cutting the power so that the city arborist can do the work. The Winslow birch trees will be pruned this fall.
C.	Parks and Recreation	Mary thanked the board members for signing up for the September 24 - Public Officials training.
	Commissioner Comments	Gayle requested name tags for the board members.

Minutes respectfully submitted by Mary McCluskey