



**City of Poulsbo  
Poulsbo Tree Board  
Poulsbo City Hall  
Meeting Minutes**

<b>Subject</b>	<b>Regular Meeting Minutes</b>	<b>Date</b>	<b>January 9, 2017</b>
<b>Recorder</b>	Mary McCluskey	<b>Start Time</b>	7:00 pm
<b>Committee Chair</b>	Bill Lockard	<b>End time</b>	
<b>Committee Members Present</b>	Bess Bronstein, Janet Brown, Joan Hett, Bill Lockard		
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Joe Walker, Public Works; Kevin McFarland, Sound Urban Forestry		

<b>Agenda</b>		
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>Administrative</b>	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	Bill added item E – Book recommendation.
C.	Approval of Minutes: 11/14/2016	There were 2 corrections. Approval – M/S/A JH/JB
D.	Annual Elections	M/S/A BB/JB. Chair Bill Lockard; Vice Chair Joan Hett; Secretary Gayle Larson.
<b>2.</b>	<b>Comments from Citizens</b>	None
<b>3.</b>	<b>Agenda items</b>	
A.	Centennial Tree Project (Stephanie Moline)	Stephanie has made the revisions to the signage as recommended by Tree Board members. She still has some photos to take to complete the lists. She will send the sign mounting options and material options to Mary by the end of the month. Joe offered some metal stakes to mount the signs. Bess recommended planting a scotch pine on Arbor Day to replace an existing failing Scotch pine tree.
B.	2016 Budget Recap and Annual Report	The budget for 2016 was \$10,000; the program spent \$11,494. There are more and more tree issues surfacing in the City. The board reviewed the annual report and made two corrections.
C.	Heritage Tree Proposal	Jim Leary called in via telephone to discuss the upcoming presentation to the Mayor and

		Community Services Committee on Wednesday to present the draft Heritage Tree Program. This is the next logical, step after the Significant Trees of Poulsbo walk. Members need to present a good case to the committee by reinforcing that the City needs to retain tree canopy cover. This is best done by retaining large, mature trees. It is important to plant new trees AND preserve the healthy, older trees. This will also engage the residents because most will be on private properties. The program must guarantee that others will not be trampling on private properties to look at the trees. Jim will do a summary of the program including benefits and goals. A portal to the past – a connection to the past. This helps build City character.
D.	2017 Work Plan/Subcommittees	The board reviewed the 2017 Work Plan. The Arbor Day committee will get together in February. There are 3 Basic Tree/Pruning classes in March.
E.	Book Recommendation	Bill recently picked up a book called “Urban Forest” by Jill Jonnes. The book is well written and very informative. A must read for people who want to learn more about the forest.
<b>4.</b>	<b>Department Reports</b>	
A.	City Arborist	Kevin continues to work with Shirley Foster on a Celebration Tree for Fish Park. Today Kevin met with Mary, Project Manager Jim Schlachter and their contractors at Morrow Manor to look at trees along the perimeter of the residences and City park. Some of these trees will be on City property, but may need to be removed.
B.	Public Works	Joe reported that neighbors in Kevos Pond have safety concerns over 3 alder trees in the ROW. Kevin will be taking a look at them. He also said that a cherry tree at Lions Park may need to come out.
C.	Parks & Recreation	None
<b>5.</b>	<b>Misc. Board Comments</b>	None

Minutes respectfully submitted by: Mary McCluskey