



**Public Safety/Legal Committee  
City Hall – 200 NE Moe Street  
3rd Floor Conference Room**

<b>Subject</b>	<b>Regular Meeting Minutes</b>	<b>Date</b>	<b>04/19/17</b>
<b>Recorder</b>	Sue Rufener/Linda Baker	<b>Start Time</b>	<b>4:00 PM</b>
<b>Committee Chair</b>	CM Jeff McGinty	<b>End Time</b>	<b>5:00 PM</b>
<b>Committee Members</b>	CM Jeff McGinty; CM Ed Stern; Jim Henry		
<b>Staff present</b>	Mayor Becky Erickson; Deputy Chief Andy Pate; Jeff Russell (Poulsbo Fire); Linda Baker; PA Alexis Foster; Mike Lund; Andre Kasiniak; Charlie Roberts		

<b>Agenda</b>		
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>Administrative:</b>	
	a. Approval of March minutes	Approved
	b.	
<b>2.</b>	<b>Questions &amp; Concerns of the Committee:</b>	
	a. Finance Committee report on Fleet Replacement Proposal – CM Stern	Discussion in regards to financing options and replacement needs
	b. Social Service needs identified by First Responders – CM Stern	Discussion about workshop with date to be determined; Making it part of PS/L or forming another committee due to time constraints
	c. Coffee Oasis Nelson Park Caretaker - Mayor	Discussion in reference to current caretaker leaving by end of May and the potential for contracting with Coffee Oasis to care for the house
<b>3.</b>	<b>Municipal Court:</b>	
	a. Compromised Credit Card	The court credit card was hijacked and used to purchase various items, including Saudi and Turkish airline tickets. The card was cancelled in short order, the charges will be backed off, and we've received a new card.
	b. Jury Trial	There was a jury trial held a couple weeks ago that went two days. The prosecutor prevailed. We have 5 trials set between May 3 <sup>rd</sup> and June 7 <sup>th</sup> . One has been confirmed as a 3 day jury trial. Discussion on why, how jury trials are set.
<b>4.</b>	<b>Fire Department:</b>	
	a.	BC Russell advised that they were in the process of merging the Emergency Shelter back to the Fire Department
<b>5.</b>	<b>a. Engineering:</b>	
	Change in Fire Lane parking fine ordinance	Discussion in reference to increasing fee for parking in Fire Lane to \$250.00. Moved to send to full Council.
	<b>Adjourned at 4:56</b>	



**ORDINANCE NO. 2017-**

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING CHAPTER 10.12 OF THE POULSBO MUNICIPAL CODE IN ORDER TO INCREASE THE MONETARY PENALTY FOR PARKING, STOPPING, OR STANDING IN A DESIGNATED FIRE LANE FROM THIRTY DOLLARS TO TWO HUNDRED FIFTY DOLLARS; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN IMMEDIATE EFFECTIVE DATE.

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**WHEREAS**, Chapter 10.12 of the Poulsbo Municipal Code regulates parking within the City; and

**WHEREAS**, Section 10.12.110 prohibits parking, stopping, and standing within a fire lane; and

**WHEREAS**, Section 10.12.300 codifies the monetary penalty for violating Chapter 10.12; and

**WHEREAS**, The Poulsbo City Council desires to increase the monetary penalty of parking, stopping, or standing in a designated fire lane from thirty dollars to two hundred fifty dollars by amending Chapter 10.12 of the Poulsbo Municipal Code for the preservation of the public health, safety and welfare; now, therefore

THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1. Amend Chapter 10.12 – Parking Regulations.** The following sections of Chapter 10.12 of the Poulsbo Municipal Code are hereby amended to read as follows:

**10.12.110 Parking within fire lane prohibited.**

Except when necessary to temporarily avoid conflict with other moving traffic or in compliance with the direction of a police officer, fire official, traffic control sign, signal or device, no person shall:

- A. Stop, stand or park a vehicle, whether occupied or not, within any fire lane except:

1. Momentarily to pick up or discharge a passenger or passengers; or
2. Temporarily for the purpose of and while actually engaged in loading or unloading property.
3. If stopped momentarily to pick up or discharge a passenger or passengers, driver must remain with vehicle at all times and must immediately vacate the fire lane if fire engine, paramedic, or other emergency vehicle arrives.

B. Allow continued violations of this section on private property which they own or manage.

C. For purposes of this section, "fire lane" means an area on public or private property reserved for providing the fire department access to structure, firefighting fixtures or equipment for emergency vehicles. Designation of fire lane locations shall be designated by both the fire marshal and the city engineer.

**10.12.300 Violation—Penalty.**

A. Unless otherwise designated, every person convicted of a violation of any provision of this chapter shall be guilty of a civil infraction and shall be subject to a monetary penalty in the amount of thirty dollars. Each act in violation of any of the provisions hereof shall be deemed a separate offense.

1. Violation of Section 10.12.110 shall be guilty of a civil infraction and shall be subject to a monetary penalty in the amount of two hundred fifty dollars.

B. A monetary penalty of twenty-five dollars shall also be imposed for failure to respond or appear to a notice of traffic infraction relating to parking. Any person who fails to respond or appear on any violation of any provision of the Poulsbo Municipal Code set forth in this chapter shall be assessed a failure to respond or appear fee not to exceed the amount set forth in RCW 46.63.110(4), as the same now exists or as may be hereafter amended, which statute is incorporated herein by this reference as if fully set forth.

C. If a time pay agreement is requested, a fee of not to exceed ten dollars per charge or twenty-five dollars per payment plan may be imposed.

**Section 2. Severability.** If any section, subsection, paragraph, sentence, clause or phrase of this ordinance or its application to any person or situation should be held to be invalid or unconstitutional for any reason by a court of competent jurisdiction, such invalidity or

unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this ordinance or its application to any other person or situation.

**Section 3. Effective Date.** This ordinance shall take effect ~~XXX~~. The City Clerk is directed to publish attached summary which is hereby approved.

APPROVED:

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MAYOR REBECCA ERICKSON

ATTEST/AUTHENTICATED:

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CITY CLERK RHIANNON FERNANDEZ

APPROVED AS TO FORM:

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CITY ATTORNEY JAMES E. HANEY

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
PUBLISHED:  
EFFECTIVE DATE:  
ORDINANCE NO.

SUMMARY OF ORDINANCE NO. 2017-\_\_  
of the City of Poulsbo, Washington

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On \_\_\_\_\_, 2016 the City Council of the City of Poulsbo, Washington, approved Ordinance No. 2017-\_\_, the main point of which may be summarized by its title as follows:

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING CHAPTER 10.12 OF THE POULSBO MUNICIPAL CODE IN ORDER TO INCREASE THE MONETARY PENALTY FOR PARKING, STOPPING, OR STANDING IN A DESIGNATED FIRE LANE FROM THIRTY DOLLARS TO TWO HUNDRED FIFTY DOLLARS; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN IMMEDIATE EFFECTIVE DATE.

The full text of this ordinance will be mailed upon request.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2017

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CITY CLERK, RHIANNON FERNANDEZ CMC

## RESOLUTION NO. 2017-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON REGARDING EXCHANGE OF RESIDENTIAL SPACE TO THE COFFEE OASIS (A 501 (C) 3 NON-PROFIT CORPORATION) TO CREATE TRANSITIONAL HOUSING FOR HOMELESS YOUTH.

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**WHEREAS**, The City of Poulsbo recognizes the nature of homeless and at-risk youth in our community and;

**WHEREAS**, the City of Poulsbo cares about young people in our community and supports them through many efforts to keep them safe and productive. Such support includes our Parks and Recreation programs and our partnership with the Coffee Oasis coffee shop and youth outreach center and;

**WHEREAS**, The City of Poulsbo has a stated mission of community support and obligation to all its citizens, specifically to provide public safety and;

**WHEREAS**, The City of Poulsbo is seeking to support, train, and move at-risk youth from homelessness to productive members of our community thereby increasing public safety and;

**WHEREAS**, The Coffee Oasis began outreach, support and training to the youth of Kitsap in 1997 and has provided such services to this community for 20 years, with a demonstrated record of success and;

**WHEREAS**, The Coffee Oasis is a non-profit organization that welcomes all youth into their programs without discrimination and;

**WHEREAS**, the Coffee Oasis has grown through its 20 years of service to the community and is financially stable, supported by self-generated business income, state, local and private grants and donations and;

**WHEREAS**, the City of Poulsbo owns a residential space located at 20296 3<sup>rd</sup> Avenue NW, commonly referred to as the Nelson Family Farmhouse, located in Nelson Park, within the City of Poulsbo and;

**WHEREAS**, the Nelson Family Farmhouse has been previously been provided at no monetary charge, but in exchange for upkeep and maintenance of the park and house and;

**WHEREAS**, the longtime caretaker and resident will be vacating the residence on June 1 and;

**WHEREAS**, Coffee Oasis is seeking safe, secure shelter for homeless youth, who will be willing and able to maintain the park and home satisfactorily, NOW THEREFORE

**THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON HEREBY RESOLVES AS FOLLOWS:**

1. This resolution of the City Council of the City of Poulsbo, Washington will serve as a non-binding Letter of Intent to outline the relationship between the Coffee Oasis and the City of Poulsbo and the general terms upon which the Coffee Oasis will lease from the City of Poulsbo and the City of Poulsbo will lease to the Coffee Oasis certain real estate described herein. Upon passage of this resolution, the City Council of the City of Poulsbo authorizes the Mayor to enter into negotiation of a lease contract with the Coffee Oasis, in which services will be provided in lieu of rent monies. If the Mayor and Coffee Oasis are able to reach agreement as the result of the negotiations, the contract will be returned to the City Council for final review and approval. The terms set forth below are the general terms upon which the City is willing to lease to the Coffee Oasis and other terms may be negotiated between the parties.
2. The Coffee Oasis will lease from the City of Poulsbo the Nelson Family Farmhouse located at 20296 3<sup>rd</sup> Avenue NW, Poulsbo, Washington.
3. In lieu of monetary rent, Coffee Oasis will be responsible for all reasonable and normal upkeep and maintenance of the park and its facilities, as outlined in Attachment B. The term of the lease will be for three (3) years.
4. The Coffee Oasis will maintain rental insurance, which shall include a general liability policy. The limits of liabilities for these policies will be defined in the lease contract.
5. The purpose of the lease will be to create transitional housing for homeless youths and will establish public benefit for the City of Poulsbo. To establish public benefit, Coffee Oasis will provide an annual report on the impact on Poulsbo youth, as well as property maintenance.
6. The City of Poulsbo, in partnership with Coffee Oasis and other organizations and businesses, will remodel and furnish the residence as needed to suit this new use. The Coffee Oasis residents will be responsible for upkeep thereafter.
7. With the exception of major structural repairs, all interior and exterior maintenance will be performed by Coffee Oasis. Coffee Oasis will maintain the

building in acceptable repair. A definition of major structural repairs will be included in the lease contract.

8. Coffee Oasis will not sublet the building or allow it to be used by any other party without prior permission of the City. All activities in the building must comply with all state and local laws. Coffee Oasis will not tolerate any illegal activity within or on the premises.
9. Coffee Oasis will select residents through a vetting process that will include successful passing of a City background check and agreement to abide by the "house rules," Attachment A, entitled "Hope Resident Agreement." Selection and onsite oversight will be provided through the Coffee Oasis Case Management Program, which is designed to provide transitional support to help youth move successfully to more stable and permanent situations.

**RESOLVED** this xx day of April 2017.

APPROVED:

\_\_\_\_\_  
MAYOR, REBECCA ERICKSON

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
CITY CLERK, RHIANNON FERNANDEZ

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
RESOLUTION NO.

POULSBO DISTRIBUTION SCHEDULE

ORDINANCE NO. \_\_\_\_\_  
RESOLUTION NO. \_\_\_\_\_  
RESOLUTION OF INTENTION NO. \_\_\_\_\_  
SUBJECT: Agreement w/Jim Stanley for Nelson Park Caretaker  
Services

CONFORM AS TO DATES & SIGNATURES:

- (X) Filed with the City Clerk \_\_\_\_\_
- (X) Passed by the City Council 12/17/97
- (X) Signature of Mayor \_\_\_\_\_
- (X) Signature of City Clerk \_\_\_\_\_
- ( ) Publication \_\_\_\_\_
- (X) Effective Date 12/17/97

DISTRIBUTE CONFORMED COPIES AS FOLLOWS:

- ( ) Kitsap County Herald - Publish Summary
- ( ) Ordinance or Resolution Book
- ( ) Book Publishing File
- (X) City Attorney - **Heather Goos**
- ( ) Civil Service Commission and/or Sec/Chief Examiner
- ( ) Clerk's Department - Original
- ( ) City Council
- (X) Finance
- ( ) Engr/Bldg
- ( ) Fire
- ( ) Mayor
- ( ) Municipal Court
- ( ) Municipal Research
- ( ) Planning
- ( ) Police
- (2) Public Works - cc for PW; Original for Stanley
- ( ) Parks/Recreation
- (X) ~~Books & Contracts Copy~~
- (X) ~~File #1019-39~~
- (X) SCANNED TO LIBRARY DRNE 09.02.11 
- ( )
- ( )

CERTIFIED COPIES:

- ( )
- ( )

City Clerk Kj. Date 12.18-97

## AGREEMENT - CARETAKER SERVICES

WHEREAS, the undersigned individual has warranted that he is a fully qualified independent contractor who has applied to the City to perform the duties of Caretaker for the Nelson Park (hereinafter "Park"); and

WHEREAS, the City wishes to engage the services of the Caretaker in exchange for the provision of housing, the payment of utilities and other considerations described herein; and

WHEREAS, the parties are aware that the state and federal government have many tests for independent contractor status and, that in the event that this Agreement should be held to be a contract of employment, the parties agree that the compensation paid will be adjusted and that the Caretaker will cover any and all employment costs associated with this Agreement whether in the form of costs, taxes or other charges except to the extent described herein, NOW, THEREFORE,

The City of Poulsbo, mandate optional municipal code city, organized pursuant to the provisions of RCW Title 35A (hereinafter "City"), and the undersigned Caretaker, agree as follows:

A. I, Jim Stanley, do hereby agree to complete the following described duties of Caretaker of Nelson Park in exchange for the following considerations, estimated for the purposes of this Agreement and IRS reporting to have a total cash value of \$1,000 per month:

1. Use of the City-owned home site at Nelson Park.
2. Use of the shop/garage.
3. Garden spot.
4. All utilities will be furnished with the exception of telephone.
5. Basic cable T.V.

6. An initial cash payment of \$75.00 to reimburse the Caretaker for the cost of obtaining a City business license. Thereafter, the City shall reimburse the Caretaker for the cost of renewing his business license yearly.

The City will furnish all equipment, tools, materials and supplies (hereinafter "equipment") needed to maintain the Park. Use of such equipment shall be coordinated with the Public Works Superintendent or his/her delegate.

B. The Caretaker agrees to accomplish the following duties during his/her non-regular working hours. Such tasks shall be completed in a workman like manner consistent with the use of the Park by the public but the method, manner and timing of completion of the tasks shall be left to his/her discretion.

1. **Trees & Shrubs:**

Trim trees, bushes and shrubs, including but not limited to trees along driveway, around picnic area and throughout Park, shrubs at Park entrance and around home, restrooms and throughout Park. Trees shall be inspected for pests, insects, disease and any other deteriorating agents and necessary steps shall be taken for their eradication.

2. **Grass:**

Cut grass as needed; weed whip or weed kill around rocks along driveway, Park entrance, around parking lot, around trees, picnic area and throughout Park.

3. **Restrooms (when seasonable available):**

Clean restrooms daily. Wash toilets, sinks, urinal and sweep floors. Ensure an adequate supply of toilet paper and hand towels are in each restroom. Make contact with Public Works when restrooms need painting. Replace light bulbs as needed.

4. **Trash:**

Check and empty trash cans throughout Park as needed. Make contact with Public Works when dumpsters need to be emptied. Pick up trash in and around parking lot.

5. **Special Events:**

Be on hand during large events.

6. **Winterize Park:**

Restrooms stay open year round. Drinking fountains shall be drained and shut off for winter. Ensure restroom heaters are working properly.

7. Immediately notify the police of any unlawful or suspicious circumstances. Poulso Police Department number is 779-3113, Monday through Friday, 9:00 a.m. to 5:00 p.m. Otherwise dial 911.

8. **Termination:**

This Agreement may be terminated by either party with sixty (60) days written notice or for cause, for breach of a material term of the Agreement immediately upon delivery of written notice with termination.

9. **Legal Relations, Indemnification, and Hold Harmless:**

The undersigned Caretaker and the City have entered into this Agreement in consideration of the Caretaker's understood skills and aptitudes. In particular, the Caretaker represents himself to be familiar with all of the tools and processes necessary to perform the services under this Agreement. The Caretaker undertakes to fully inspect any and all tools and equipment utilized and to familiarize himself with the limitations, warranties and requirements of any tools, equipment, chemicals or other substances or devices utilized in the provision of services. The Caretaker also represents that he has consulted with his physician and is physically fit and capable of carrying out the performance of all the duties listed hereunder.

In consideration of these representations, and the mutual benefits to be derived from this Agreement, the parties agree as follows:

a. The Caretaker agrees to indemnify and hold harmless the City of Poulsbo, its officers, agents and employees from any cost, claim or liability arising from or out of the provision of services under this Agreement, including but not limited to the costs and liabilities associated with: (a) personal injury or death of the Caretaker, or any invitee of the Caretaker on the premises; (b) premises liability for personal injury or property damage arising from known or revealed conditions or any condition which, through reasonable investigation, could have been known to the Caretaker; and (c) damage or injury to any park patron or public property.

b. Nothing herein shall be interpreted to relieve the City of a cost, loss or injury arising from a claim of premises liability for a hidden defect or condition which could not, through reasonable investigation, have been discovered or for any intentional act of a City employee or a third party or for the damages arising from the sole or concurrent negligence of the City. Nothing in this paragraph shall be interpreted to broaden the scope of liability applicable to the City pursuant to the laws of the state of Washington, but rather is included only to reasonably limit the indemnification provided by the Caretaker.

10. **Independent Contractor Status/Hold Harmless:**

While the parties believe the Caretaker to be an independent contractor, the parties have estimated the rental value of the property, utilities and other contract considerations and determined it to be in excess of \$ 1,000 per month. In the

event of a claim of an employment relationship between the parties, they agree that Caretaker services shall be credited at a minimum wage rate. The parties reasonable estimate that such services shall in no event exceed forty hours per week. Based upon these estimates, the parties agree and understand that no provision of state or federal law regarding the payment of wages shall be impacted and that even in the event that such a relation is held by an employment relationship, sufficient considerations have been provided well in excess of any minimum wage or overtime claim which would be filed. Therefore, the Caretaker agrees to waive and release the City, and to indemnify and hold it and its officers, agents and employees harmless from any wage claim, overtime claim or claim for any other kind or type of employment benefit and to fully indemnify the City, its officers, agents and employees in the event that such a claim is brought by the Caretaker or any person on his behalf. It is the understanding of all of the parties entering into this Agreement that the Caretaker is an independent contractor skilled in the performance of his duties. The Caretaker further indicates that he has and will pay any cost, tax or fee normally associated with either a contract or employment, should such a claim be made and is a self-employed taxpayer fully paying any and all applicable self-employment tax including any tax attributable to social security or the demands of any state or federal agency. This promise to hold harmless and indemnify shall also include any claim or charge made by such an agency.

In conclusion, the Caretaker will be expected to maintain and assist with the repair and maintenance of City equipment and facilities at Nelson Park. He/she will also be expected to use such equipment in a safe manner taking into consideration the safety of self and others in the Park. He/she will be given latitude for independent judgement and action and will be sure to finish projects in a timely manner and in conformance with department standards. He/she will not conduct any commercial activity within the Park.

CARETAKER

James J Stanley

Date: 12-12-97

CITY OF POULSBO

Richard Mitchusson

Mayor Richard A. Mitchusson

Date: 12-18-97

ATTEST/AUTHENTICATED:

Karol Jones  
Karol Jones, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
W. Scott Snyder, City Attorney

# City of Poulsbo

## Interoffice Correspondence



### CONTRACT REVIEW PROCEDURE

Contract Title

Nelson Park

Mandatory Signatures:

Review/Approval by

Finance Dept.

[Signature]

Purchasing

[Signature]

Clerk Dept.

[Signature]

City Attorney

Approved as to form signature

Departmental Approval:  
(As needed)

Planning Dept.

\_\_\_\_\_

Engineering Dept.

\_\_\_\_\_

Public Works

[Signature]

Park and Rec.

MMc

Fire Dept.

\_\_\_\_\_

The original copy of this form, with appropriate signatures, must accompany any council agenda item when forwarded to the Clerks Dept where a contract is being presented for Council approval and the Mayor's signature.

## Amending Chapter 10.12 Parking Regulations

### Section 10.12.110 – Parking within fire lane prohibited;

and

### Section 10.12.300 Violation—Penalty

#### 10.12.110 Parking within fire lane prohibited.

Except when necessary to temporarily avoid conflict with other moving traffic or in compliance with the direction of a police officer, fire official, traffic control sign, signal or device, no person shall:

- A. Stop, stand or park a vehicle, whether occupied or not, within any fire lane except:
  - 1. Momentarily to pick up or discharge a passenger or passengers; or
  - 2. Temporarily for the purpose of and while actually engaged in loading or unloading property.
  - 3. If stopped momentarily to pick up or discharge a passenger or passengers, driver must remain with vehicle at all times and must immediately vacate the fire lane if fire engine, paramedic, or other emergency vehicle arrives.
- B. Allow continued violations of this section on private property which they own or manage.
- C. For purposes of this section, "fire lane" means an area on public or private property reserved for providing the fire department access to structure, firefighting fixtures or equipment for emergency vehicles. Designation of fire lane locations shall be designated by both the fire marshal and the city engineer.

~~D. Section 503.4 of the 2003 Edition of the International Fire Code, as published by the ICC, as now enacted or hereinafter amended, is hereby adopted by reference as if fully set forth herein. (Ord. 2007-40 § 13, 2007)~~

**Commented [CSR1]:** Current version is already adopted in Section 15.04.020(A.4). Does not need to be repeated.

#### 10.12.300 Violation—Penalty.

- A. Unless otherwise designated, every person convicted of a violation of any provision of this chapter shall be guilty of a civil infraction and shall be subject to a monetary penalty in the amount of thirty dollars. Each act in violation of any of the provisions hereof shall be deemed a separate offense.

1. Except, violation of Section 10.12.110 shall be guilty of a civil infraction and shall be subject to a monetary penalty in the amount of two-hundred and fifty dollars.

B. A monetary penalty of twenty-five dollars shall also be imposed for failure to respond or appear to a notice of traffic infraction relating to parking. Any person who fails to respond or appear on any violation of any provision of the Poulso Municipal Code set forth in this chapter shall be assessed a failure to respond or appear fee not to exceed the amount set forth in RCW 46.63.110(4), as the same now exists or as may be hereafter amended, which statute is incorporated herein by this reference as if fully set forth.

C. If a time pay agreement is requested, a fee of not to exceed ten dollars per charge or twenty-five dollars per payment plan may be imposed. (Ord. 2007-40 § 27, 2007)



## Hope Resident Agreement

1. I will respect all property and equipment of the city of Poulsbo.
2. I will respect and honor all members and guests of the home.
3. I will respect the core values of the Coffee Oasis.
4. I will seriously pursue weekly case management goals as lined out in the Partnering Hope Contract through weekly meetings and weekly communication.
5. I will complete assigned chores each week. Accountability will be at the weekly house meeting and to the Resident Advisor.
6. I will be responsible for the day to day care of my car (if you have a car).
7. I will keep my living space clean and neat.
8. I will not use any movies, literature, or music that is profane, immoral, or disrespectful in any way. (i.e. porn or music that is degrading to women).
9. I will not use drugs or alcohol of any kind within home or park.
10. I will not possess any sort of weapon or illegal materials while staying at this house or park.
11. I will use only appropriate and encouraging language and conduct.
12. I will not bring injury to the home, park or The Coffee Oasis.
13. I will respect all property, grounds and facilities.
14. I will make known to Resident Advisor any medical conditions that I have:  

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15. I will be in by the appointed time every day: 12 pm. I agree that all guests will be out of the house by 10pm.
16. I will not smoke in the house or anywhere on the property.
17. I will not ask for or borrow money from any fellow house guest or park guest.

