



**Public Safety/Legal Committee  
City Hall – 200 NE Moe Street  
3rd Floor Conference Room**

<b>Subject</b>	<b>Regular Meeting Minutes</b>	<b>Date</b>	<b>04/18/2018</b>
<b>Recorder</b>	Amy Knutsen	<b>Start Time</b>	<b>4:00 PM</b>
<b>Committee Chair</b>	CM Abby Garland	<b>End Time</b>	<b>4:50 PM</b>
<b>Committee Members</b>	CM Jeff McGinty; CM Gary Nystul,		
<b>Staff present</b>	Mayor Becky Erickson; CA Amy Knutsen; PA Alexis Foster; Judge Jeff Tolman; Deputy Chief Matt Brown, Chief Dan Schoonmaker		

<b>Agenda</b>		
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>Administrative:</b>	
	a. Approval of March minutes	McGinty motioned to approve March min – Garland 2 <sup>nd</sup> motion.
	b.	
<b>2.</b>	<b>Questions &amp; Concerns of the Committee:</b>	
	a. Mayor informed committee of the Mental Health summit that will be held in Council Chambers on 4/24/18.	
	b. Nystul inquired about EOC	EOC will now be held at the Poulsbo Firehall. Discussions are being held with DEM to update the city's emergency management plan.
<b>3.</b>	<b>Municipal Court:</b>	
	a. Recap of National Court Conf.	Update by CA Knutsen
	b. Review of court stats – Videos & Search Warrants	188 video hearings to date. Judge Tolman provided info on search warrants process that are needed during the day and night.
	c. nCourt Agreement	Discussed the need for a new credit card vendor. The agreement is currently at the City Attorney's office for review. The agreement will be placed on the consent agenda once it is finalized and ready for the Mayor's signature.
<b>4.</b>	<b>Police:</b>	
	a. ILA w/ Bremerton (SOG)	Detective Wheeler to report to SOG 20 hours per week. Chief Schoonmaker would like to add the ILA to the 5/2 consent agenda.
	b. Records reorganization	Chief stated he has met with each Councilmember individually to discuss different options on how to reorganize the admin staff in the PPD. The committee understands the need to for different options to fill the current police clerk role and has requested that the Chief bring job descriptions and budget info to the next PSL meeting.
	c.	
<b>5.</b>	<b>City Prosecutor/Risk Manager:</b>	

Agenda		
No.	Topic	Action/Recommendation/Discussion
	a. Legislative Updates	Not reported
	b. PA Foster gave update on new Jail Intake Standards	
	c. PA Foster gave update on Prosecutor stats	
<b>6.</b>	<b>Citizen Comments</b>	
	a. Rita Hagwell present and discussed the safety concerns on her driveway and property caused by her neighbor. Ms. Hagwell is also concerned about the ability of an emergency vehicle responding to her home.	



**Reviewed by Mayor Erickson**

The committee may add and discuss other items not listed on the agenda. To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880. Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.