



**Public Safety/Legal Committee  
City Hall – 200 NE Moe Street  
3rd Floor Conference Room**

<b>Subject</b>	<b>Regular Meeting Minutes</b>	<b>Date</b>	<b>January 16, 2019</b>
<b>Recorder</b>	Amy Knutsen	<b>Start Time</b>	<b>4:00 PM</b>
<b>Committee Chair</b>	CM Gary Nystul	<b>End Time</b>	<b>5:00 PM</b>
<b>Committee Members</b>	CM Jeff McGinty; CM Abby Garland		
<b>Staff present</b>	Mayor Becky Erickson; BC Jeff Russell (PFD); CA Amy Knutsen; PA Alexis Foster; Chief Dan Schoonmaker; Detective Lee Wheeler; Sgt. Valerie Nau; MH Navigator Kelsey Lynch		

<b>Agenda</b>		
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>Administrative:</b>	
	a. Approval of November Minutes	Approved as presented.
	b. Public Defender Contract	Finance Director Booher reviewed the RFP process and stated that a 60 day notice has been sent to the current public defender. FD Booher is projecting the new firm will take over effective April 1, 2019.
	c. Election of new committee chair	Jeff McGinty elected as new PSL chair
<b>2.</b>	<b>Questions &amp; Concerns of the Committee:</b>	
	a. Response/Preparation to Port Orchard tornado	Chief stated working with DEM for a new emergency operations plan. Meet quarterly with Dept Heads to talk about roles if an emergency takes place to cause the EOC to open. All PPD officers have had FEMA training. EOC has now been established at the Fire Dept instead of the Council Chambers.
<b>3.</b>	<b>Municipal Court:</b>	
	a. Structure of new court calendar	The court now has a morning and afternoon calendar every Wednesday which cuts down on the number of people arriving simultaneously, which improves court hearings as well as court security.
<b>4.</b>	<b>Police:</b>	
	a. 2018 Overview	<b>2018 - Overview</b> Updated property & Evidence room E-Bikes purchased Drone policy and training Establish community advisory committee Personal investigations in place Administrative Services Manager hired Hired 1 lateral and 1 entry level Promoted 1 officer to Sergeant

	<b>b.</b> 2019 Goals	<b>2019 - Goals</b> Succession planning Develop master training plan Pre-planning training for core competencies Accreditation by DC Brown Community Outreach
	<b>c.</b> Update to Fee Schedule	Increase on pistol concealed licenses Cost for officers for special events will increase to \$75 per officer.
	<b>d.</b> Narcotics Update – Detective Wheeler	2018 statistics and report given on drug activity during the last year Sgt. Nau gave update on library issues to help with drug activity that was occurring after hours. Sgt. Nau stated that after hour park checks have also helped with drug activity.
<b>5.</b>	<b>City Prosecutor:</b>	
	<b>a.</b>	
	<b>b.</b>	
<b>6.</b>	<b>Fire Department:</b>	
	<b>a.</b>	
<b>7.</b>	<b>Risk Manager:</b>	
	<b>a.</b> Outstanding Claims/Litigation Report	No report given