



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	March 13, 2019
Recorder	CR	Start Time	5:00 PM
Committee Chair	David Musgrove	End Time	6:30 PM
Committee Members	David Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Anthony Burgess (AB) Mike Lund (ML) Charlie Roberts (CR), Shannon Wood (SW), Andrzej Kasiniak (AK)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	AK added Finn Hill to agenda. Resolution, BA, and ILA. Next meeting Keith will present telemetry and give status/demo. Also will discuss date to tour treatment plant
C.	Mayor and Department Head Reports	ML updated about using new solid waste transfer truck. Working out bugs but nothing critical. Bring back in about 6 months to discuss and evaluate how it is working. AK – updated about SR305 corridor meeting. Got report about minor side roads (Sol Vei, Delate, Noll, Tollefson) Report says these should be closed at highway, AK to bring to PWC and provide input upon review of options. WSDOT desires to eliminate left turns/close. Mayor updated that (public facility) PERC presentation went very well. At cemetery someone installed unpermitted grave, SW placed sign asking to be removed and will proceed as necessary after a month or so.
D.	Approval of Minutes: 2/27	Minutes approved

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

Agenda		
No.	Topic	Action/Recommendation/Discussion
	DM to ask about changing 1C to staff reports, and adding 1E which is future meeting conflicts.	
2.	Agenda Items:	
1.	Construction Standards Update	AB – presented construction standards update. Did not go into great depth but provided brief overview of each section and passed out redline version of the document. The proposed revisions are primarily focused on updating to current processes, clarifying standards, and general text clean up. This will begin full type 4 process in April and will be coming back to PWC at least one more time to hear ideas, comments, suggestions etc. No action taken, just update.
2.	Clearing and Grading PMC Update	CR presented overview of the Clearing and Grading ordinance which is proposed. Full Council will have workshops in May, however PWC gets proposed text in advance of workshops. The new revisions add Tree Cutting as a new chapter and grading as a new chapter. No action taken, just update.
3.	Cemetery Update	ML – updated about cemetery plan, planned meeting at full council in January but have not had a chance fully review and have not presented. Rotary has recently been working in the area and completed project.
	Finn Hill Road Shared Use path	AK presented and updated about Finn Hill project which is planned to go to bid May 2019. This project will install shared use path between Olhava Way and Vinland Elementary School. Project includes funding from Olhava mitigation fees, WSDOT grant, TIB grant, County funds, and City Funds. At current estimate project is about \$250,000 short, however more opportunity to get additional funds

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

Agenda		
No.	Topic	Action/Recommendation/Discussion
		from County and TIB but need fully funded project to go to bid. In addition City needs resolution in order to sign ILA and Local Agency agreement. PWC recommended approval to council to support resolution and budget amendment.
	AK – mentioned about work with Mayor on town center grant. Plan will include vision for town center to support grant. Area between Viking and 10 th , like to take look at some round-a-bouts, and other ideas.	
	Meeting adjourned at 6:05PM	
Future Agenda Items		

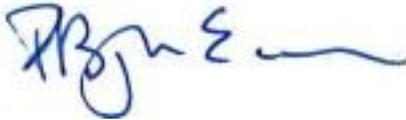
The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk’s office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Mar/Apr
2.	PMC – Transportation Development Code Update		May
3.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
4.	Grading Ordinance & Enforcement		Mar/Apr
5.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Apr
6.	Long Range Plans & Legal Options for the Old Dump Site		Apr
7.	Assets for the Retiring PW Facility		Jun
8.	Water Filtration and Pump Station Visit		Apr
9.	Site Visit to Lincoln Well #2 WTP		Apr
10.	PW emergency prep and status overview		May/Jun



Reviewed by Mayor Erickson

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk’s office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.