



Finance/Administration Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Minutes	Date	10/17/18
Recorder	City Clerk Rhiannon Fernandez	Start Time	5:05 PM
Committee Chair	Kenneth Thomas	End Time	5:51 PM
Committee Members	Jeff McGinty, Kenneth Thomas, Ed Stern		
Staff Present	Mayor Erickson, Finance Director Booher, City Clerk Fernandez		

Agenda

No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Questions & Concerns of the Committee	None.
	b. Agenda and Extended Agenda Review	The Committee would like a quarterly update on cyber-security
	1. 10/17/18-Members Absent-	
	2. 11/07/18-Members Absent-Booher/Stern	11/21/18 – Thomas absent
	c.	
2.	Agenda Items:	
	a. Executive Office Discussion	The committee prepared for the upcoming November 7 Council Workshop. Attending guests: Tracy Burrows, Executive Director of MRSC; Ben Yazici, retired city manager from Sammamish; and Deborah Knight, Monroe City Administrator. Stern asked them to reverse engineer both approaches to the end of 2021. The committee would like to formalize the process of recruitment to be similar to the Police Chief. The committee wants public participation. The committee came up with three questions for the workshop: 1) what the range of salaries is, 2) how this changes the citizen’s interface with city leadership, and 3) why is this change good for the citizens.
	b. 2019-2020 Budget Discussion	Booher discussed the next steps of the budget process and asked the committee what information would be most beneficial to present at the full council meetings. The committee recommended one meeting could review the 6-year CIP and the second meeting

		would focus on specific departments discussing their new program requests as recommended by the Mayor. The committee requested a special FAC meeting on November 14, 5pm.
	c. Intergovernmental Committee Meeting Agenda Items	Stern asked for any suggested agenda items for the Intergovernmental Committee Meeting. Erickson said they will talk about the roundabout and make sure they are okay with what is happening on SR-305. Thomas would like the Tribe's view on the Port's dredging and breakwater/seawall ideas.
3.	Mayor and Department Head Comments:	
	a. Municipal Court	Erickson said the Judge is going to 0.58 FTE and the Mayor is requesting to include medical benefits. If the Council wants a medical plan, now is the time to do it. She believes this will also entice people to run for Council in the future. Staff will look for different options and bring back to the committee for review.