



**City of Poulsbo
Poulsbo Tree Board
City Hall – 200 NE Moe Street
City Council Chambers**

Subject	Regular Meeting Minutes	Date	May 13, 2019
Recorder	Mary McCluskey	Start Time	7:00 pm
Committee Chair	Jenise Bauman	End Time	8:47 pm
Committee Members	Jenise Bauman, Bess Bronstein, Janet Brown, Terri Jones, Gayle Larson, Jim Leary		
Staff Present	Mary McCluskey, Parks and Recreation; Joe Walker, Public Works; Kevin McFarland, Sound Urban Forestry		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	Jenise introduced new board member Terri Jones. She is a retired US Navy Forester. Jenise said that has selected Sora Kondo to be the new Tree Board intern. She is working on a contract. Bess said that Public Works employees Josh Duerr and Kris Watson attended her Weed ID class. Josh is interested in becoming ISA certified.
B.	Agenda and Extended Agenda Review	None.
C.	Approval of Minutes: 03/04/2019	M/S/A JL/GL
2.	Agenda Items:	
A.	Financial Report	Mary distributed the January – May financial report.
B.	Committee Reports	Education: Bess reported that the March pruning classes went well and the May Tree Walk along 11 th Avenue was fun. There were quite a few no-shows, so we will start charging \$5 in the fall for the classes or programs. There are good numbers for the upcoming summer classes. The deadline for fall/winter classes is June 17. Janet, Gayle, Bess, Jim will be the Education committee. Joan, Terri, Gayle will be the events committee (including Arbor Day). Events: Arbor Day (4/13) – the event went fine on a cold, blustery Saturday. Kevin and board members got the

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		<p>planting done.</p> <p>The Earth Day (4/22) event was the planting of 12 replacement trees along Viking Avenue. Students from WWU and OC did the work, and the event was a success. There was one glitch related to the caliper of the trees. Olmstead Nursery saw the planting event occurring, and said that the trees were not the required 2" caliper that developers must adhere to for their development. The trees being planted were 1.5-1.75" caliper. After some back and forth between the Planning Dept and Mayor, she determined that the trees would stay in the ground until fall, when they would be removed and larger trees planted. The Planning Director is already planning on modifying that requirement in the zoning ordinance, but probably not until the end of the year. The Tree Board had some good discussion on the problem, and decided that they would send a letter to the Mayor outlining why the trees don't necessarily need to be 2", and that the trees that were planted in April should remain in the ground. There was further discussion that the city could purchase some trees from the local nurseries for the arboretum project. For this grant project, the City arborist must approve trees and sign off on health of the tree and meet certain standards. They feel strongly that removing the trees is a terrible precedent for future volunteer and city projects. Buying local is a good goal, but not always the best choice for healthy trees. It is more difficult to get good quality trees in this area.</p>
C.	DNR Seminar – Wednesday, May 8	Mary reported that about 12 people attended this year's DNR workshop: "Protecting Trees During Construction". Tree Board, city employees, master gardeners attended. Board members said that Ben Thompson did a great job on the material.
D.	DNR Grant – Community Forestry Assistance Grant	Mary reported that the City and DNR now have a fully executed contract for the Centennial Park Arboretum project. Mary will start work on the arboretum brochure.
E.	Summer Tour? – July 8	After some discussion, it was decided that the Tree Board will visit the Foulweather Bluff Nature Preserve on Monday, July 8, 5pm. More info to follow.
3.	Department Reports	
A.	City Arborist	Kevin reported that quite a few of the Wilderness Park cedars that were planted about 12-15 years ago are 10-12' tall and

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		looking good.
B.	Public Works	Joe reported that a tree went down on the west side of Raab Park due to laminated root rot. The tree hit a fence, and Public Works has now repaired it. The homeowner requested that the entire hillside of trees be assessed, but PW does not want to handle it that way. This fall PW will be doing north waterfront park – sidewalks and landscaping. The Christmas tree in the park is listing, so Kevin will take a look at it. After Viking Fest, the water lines will be completed at Centennial.
C.	Parks & Recreation	None.
4.	Misc. Board Comments	Terri asked when spraying is done in the city. Joe said it has been discontinued in the city, and that they are looking for alternatives.

Minutes respectfully submitted by Mary McCluskey