



Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room

Subject	Meeting Agenda	Date	September 11th, 2019
Recorder		Start Time	5:00 PM
Committee Chair	David Musgrove	End Time	7:00 PM
Committee Members	David Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Andrzej Kasiniak (AK), Diane Lenius (DL), Mike Lund (ML), Mayor Becky Erickson (BE), Michael Bateman (MB)		

THE MEETING MINUTES ARE A SUMMARY OF THE AUDIO THAT IS AVAILABLE UPON REQUEST.

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	CL - Landscaping at Poulsbo Village: arborvitae trees are dying. GN – Lodging Tax Meeting – Maritime folks requested sign on Front Street for Maritime Museum similar to blue City Hall, Police, etc. signs. – Neighbor’s garbage can failed, called and was replaced right away; compliments to PW. – Audio availability note was missing on last meeting minutes.
B.	Agenda and Extended Agenda Review	GN – Agenda items need to move forward 1 month: parking policy discussion, limit policies, roadwork. DM – Parking-focused discussion tonight.
C.	Mayor, Department Head and Staff Reports	ML, DL & Josh Ranes attended National APWA Expo this week. ML learned a lot about new technology incl remote control lawnmowers (OSHA push), demo at dump site will be scheduled. BE - This could be useful at Bayview and Viking Crest grassy areas (very steep hills). GN – requests to see relevant demos when practical. ML plans to attend

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		asphalt convention next month focusing on preservation. ML – Red Zone will do a demo of wireless cameras for manholes. DL – Presenter at expo: ecosystems approach to planning (watershed), possible use GIS for planning in future; will share info obtained with KB. Architect in Seattle presented Block Program, ADUs for homeless – new way to talk about homelessness “in-house people/indoor people”, “community problem.” DL learned about small cities/rural towns group that provides opportunities for members from across nation to connect.
D.	Approval of Minutes: 8/28/19	Approved.
E.	Future Meeting Conflicts	None.
2.	Agenda Items:	
1.	Parking Policy Discussion	<p>ML - This topic stems from Public calls to BE & myself. The City is looking to establish a policy that would allow for parking on one side of 24' wide residential streets. Currently 24' wide streets should not have any parking due to Fire Lane Restrictions; however, there are potential ways to accommodate Emergency Services and allow some parking in the neighborhoods.</p> <p>In-town Caldart Heights was done a couple years ago. (Referring to mapped areas) Existing private roads may be as limited as 15' wide. Speed limits were posted to help with narrow street navigation. Areas done (striped): Lauri Vei Loop, Caldart Heights, Sol Vei, and Schooner Court.</p> <p>Areas mentioned: Watland Street, Meredith Heights, <i>Thistle Court</i>, <i>Kevo's Pond</i>, <i>Alasund Meadows (active requests for parking to BE)</i>. MB – those neighborhoods were designed w/ no street parking (2 off-street parking per house). Current standards: 2 off-street per house and additional ½ spot on street code</p>

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		<p>(1 spot per 2 units in subdivisions). State required, we adopted International Fire Code in 2004. City standards: Section 503 (standard for fire lanes) was adopted. Unobstructed width of not <20'. Code clearly states fire lane is not to be blocked with parked vehicles. Authority piece allows for Fire Code Official to determine suitability. (Packet) It is common for cities to adopt amendments to sections. Wider lanes & higher speed limits cause accident per lane mile per year increase and pedestrian survivability drops.</p> <p>BE - Parking enforcement is burdensome for police. We need community outreach.</p> <p>MB - Recommend Code should be amended (Chapter 5, 503.2.1) to give flexibility to fire lane width-if this is desired policy decision: 20' but may be reduced to 16' in some circumstances (*need wording).</p> <p>BE – address streets with narrow sight line problem or blocking problem – access-blocked.</p> <p>One-sided parking is preferred, with the other side of street dedicated to fire lane. \$250 parking ticket in fire lane; if not paid = misdemeanor.</p> <p>Jim Haney will be asked to write the Policy.</p> <p>CL requests grandfather clause for older neighborhoods.</p> <p>Work on active requests will continue while weather is good.</p> <p>Parking Policy Discussion will be brought back to the Council.</p>
	Meeting Adjourned 6:22 p.m.	

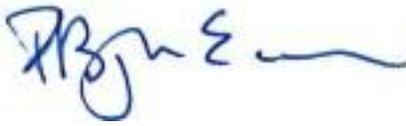
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Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	PMC – Transportation Development Code Update		September
2.	a. Speed Limit Policy		
	b. Speed Hump Policy		
	c. Street Lighting		
	d. Street Connectivity		
	e. Cross Walks/Green Plastic		
3.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		September
4.	Long Range Plans & Legal Options for the Old Dump Site		September
5.	Assets for the Retiring PW Facility		September
6.	PW emergency prep and status overview		Sept/Oct



Reviewed by Mayor Erickson

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