



City of Poulsbo
Poulsbo Tree Board
City Hall – 200 NE Moe Street
City Council Chambers

Subject	Regular Meeting Minutes	Date	Sept. 9, 2019
Recorder	Mary McCluskey	Start Time	7:00 pm
Committee Chair	Jim Leary	End Time	8:33 pm
Committee Members	Bess Bronstein, Janet Brown, Joan Hett, Terri Jones, Gayle Larson, Jim Leary		
Staff Present	Mary McCluskey, Parks and Recreation; Joe Walker, Public Works; Kevin McFarland, Sound Urban Forestry; Diane Lenius, City Engineer		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	The next meeting is on the Nov. 11 holiday. The board concurred to move the meeting to Nov 4. Mary requested to add City engineer Diane Lenius to item A on the agenda to discuss the tree planting plan for the Noll Rd project.
C.	Approval of Minutes: 05/09/2019	M/S/A GL/TJ Joan asked Joe Walker about the "no spraying" policy now in effect in the City. She is concerned about the noxious weeds, especially Tansy and Yellow Flag Iris at Poulsbo's Fish Park. Joe said that they have been pulling and bagging the weeds as needed. Joan and Janet said that it is hard to pull the whole plant and that spot spraying is needed. Bess asked that someone contact Dana to see if she is doing any work in the city. Mary will do that. If there is no spraying how will the city get rid of noxious weeds?
2.	Agenda Items:	
A.	Noll Road Project	City Engineer Diane Lenius introduced the Noll Road project. This is a new alignment that connects Noll Rd. to Highway 305 at Johnson Road. There will be a roundabout on Hwy 305, a mile of roadway, and a smaller compact roundabout up Noll. She has an ad-hoc committee to review landscaping and art. Three zones on the road provides for different trees. Kevin has been on the committee and has reviewed the selected trees and where

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		they will be placed. The committee researched the Nordic history of trees. Bess commented that Quaking Aspens get fungal disease and having many problems in this area. Joan asked about using natives. Bess recommends staying away from trees that we know don't do well here. There are other poplar options. There will be irrigation in the accent area and drip hoses used in other areas. Diane had the board give a thumbs up or thumbs down for each of the selected 10 trees. They will research other options.
B.	Financial Report	The August report was distributed.
C.	Committee Reports	Education: The July Pruning class went well; upcoming classes and walk and talks begin in October. Bess will do a flyer and mail out to interested organizations. Events: Salmon Tours is Nov. 9 2019. Joan will coordinate booth operations.
D.	DNR grant progress	Mary recommended a tree planting date of November 16 at 10am to allow more time for the trees and rain. The Leos want to be involved. The board reviewed the brochure draft and discussed how to list the trees. It should look consistent. Kevin has talked with Olmstead and they are not interested in supplying trees for the project. It is cost prohibitive for them.
E.	Intern(s) – Summer Recap	Jenise submitted a report regarding the Centennial Park intern. She mainly did watering this summer. Bess commented that the weeds have overtaken the plants and asked if there would be a crew to do weeding this fall. Mary will check with Jenise. We haven't gotten a bill yet for the work. Maybe WWU or the Leos could do the weeding.
3.	Department Reports	
A.	City Arborist	No report.
B.	Public Works	Joe reported that they watered the Viking Avenue trees weekly this summer. Bill Lockard's tree is doing well at Raab Park. There are a variety of tree issues throughout the city. Terri asked about who determines the hazard trees. Joe responded that he will do a brief assessment, and then consult with Kevin. Kevin is TRAC certified and does a report for each hazard tree issue.
C.	Parks & Recreation	None
4.	Misc. Board Comments	None
5.	Adjournment	8:33pm

Minutes respectfully submitted by Mary McCluskey