



Housing, Health and Human Services Committee DRAFT MINUTES

****This meeting will be held virtually. The public is welcome to call in:
Phone: 1 (623) 404-9000 / Meeting ID# 148 972 6886****

Subject	Meeting Agenda	Date	July 15, 2020
Recorder	Kim Hendrickson	Start Time	3:00 PM
Committee Chair	Councilmember Musgrove	End Time	4:07 PM
Committee Members	Mayor Erickson, Councilmembers Britt Livdahl, Connie Lord, David Musgrove		
Staff Present	Kim Hendrickson, Director, Housing, Health and Human Services, Nikole Coleman, Associate Planner, Planning Department		
Presenters and Guests	Lori Maxim and Sandra Allen (Fishline), Stuart Grogan (Housing Kitsap), Irene Moyer and Kathi Forsee (Chamber).		
Agenda			
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative		
A	Questions and Concerns of Committee	<p>Councilmember Musgrove asked if presenters and guests could be listed separately in future minutes.</p> <p>Councilmember Lord asked if guests to the Affordable Housing Task Force could be listed in the TF's report.</p>	
B	Agenda and Extended Agenda Review		
C	Future Meetings and Future Meeting Conflicts	Next scheduled meetings August 5 and August 19 .	
D	Mayor, Department Head Reports	<p>Kim reported that all business masks and sanitizer has been distributed: the City assisted 76 businesses with CARES funding for this purpose. Cloth masks for the public will be available when City Hall opens in Phase 3.</p> <p>Councilmember Livdahl and Kim spoke at this morning's Chamber Luncheon; much of discussion concerned this Committee's work.</p> <p>The Gateway day room is accepting donations— items appreciated that might be used by seniors spending time there. Kim can help facilitate.</p>	
E	Committee Minutes July 1, 2020	Councilmember Lord moved to approve, Councilmember Livdahl seconded, approved.	
2.	Agenda Items		



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A	Housing Action Plan Update	<p>Associate Planner Nikole Coleman gave an update on the City's Housing Action Plan process and upcoming meetings/workshops. Planning received 40k from Commerce to do an in depth assessment of housing and housing needs in Poulsbo; City working with Beckwith Consulting on this project.</p> <p>Surveys are still open for Councilmembers and stakeholder group—what are housing needs in Poulsbo?—will be followed by a community survey and in person interviews.</p> <p>Mayor Erickson talked about the strong and increasing need for affordable housing in Poulsbo—COVID is increasing demand in smaller communities like Poulsbo as more people leave urban areas.</p>
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B	Follow Up Items from Previous Meetings	<p>Per Councilmember Musgove’s suggestion, there will be public recognition for Poulsbo CARES volunteers and Gateway staff to acknowledge service to the community during COVID 19. This will take place during the virtual August 5 City Council meeting and ideally followed with an in person recognition at City Hall.</p> <p>Councilmembers Lord and Musgrove expressed continued interest in obtaining the HUD contract with the Hostmark owner; may be difficult to obtain since HUD will not release it. Mayor Erickson will follow up with local building representative but not likely the contract will be shared. Committee members and Mayor interested in developing a positive relationship with owner. Company may be interested in other affordable housing projects.</p> <p>There are two self-help projects in Kitsap County and both are in Port Orchard. Mayor Erickson expressed her interest in using the City’s Klingle Property for a self-help housing site. Committee members encouraged the Mayor to pursue this possibility which will be discussed at a future Planning/Economic Development meeting (and following that, with the full Council).</p> <p>Kim will ask the full Council to approve a treatment tax submission to fund a fire-based CARES Unit at the August 5 Council meeting. Councilmember Musgrove asked that an email be sent to Council, in advance, to prepare them for a consent agenda vote.</p>
C	Fishline Pathways to Hope Program-Use of CARES Funds for Emergency Rental Assistance and Utility Assistance	<p>Fishline Client Services Director Sandra Allen updated the Committee on an emergency rental assistance program called Pathways to Hope that will be funded with \$7,000 of City CARES dollars. The Pathways to Hope Program will be will provide rental assistance to Poulsbo residents who have lost their housing or are at risk of losing their housing because of the economic impacts of COVID. Funds will be spent by October 31 and may also be used for utility assistance.</p>
D	Affordable Housing Task Force	Discussion Postponed to August 5 meeting



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Future Agenda Items		
Item(s)	Responsibility	Meeting Date

The Housing, Health and Human Services Committee meets the 1st Wednesday of each month at 4:00pm and on the 3rd Wednesday of each month at 3pm. The Committee shall consider matters related to the health and well-being of Poulsbo residents, with an emphasis on affordable housing, public health, and behavioral health care issues (mental health, substance use disorders).

The committee may add and discuss other items not listed on the agenda. To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk at 360.394.9880.