



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	September 9, 2020
Recorder	C. Smith	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	6:30 PM
Committee Members	Connie Lord (CL) David Musgrove (DM) Britt Livdahl (BL)		
Staff Present	Connie Lord (CL), Anthony Burgess (AB), Shannon Wood (SW), Christine Smith (CS), Mike Lund (ML), Diane Lenius (DL), Joshua Ranes (JR), Ray Taylor (RT), Britt Livdahl (BL), Dave Musgrove (DM), Becky Erickson (BE), Keith Svarthumle (KS)		

The meeting will be held virtually. The public is welcome to call in:

Phone: 1 (623) 404-9000 / Meeting ID: 149 614 0972

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None at this time DM – Would like to put rolling agenda item to touch on coordinating committees to make sure all items are covered in each meeting. (Planning, economic development, engineering, pw)
B.	Agenda and Extended Agenda Review	CL – one thing to be the first topic on the agenda. Guest tonight, Ray Taylor, planning commissioner that has a question and request to consider lowering speed limit on the new one way on Fjord Drive.
C.	Mayor, Department Head and Staff Reports	DL – Let PWC know that we issued RFQ for Sewer on-call. Will be used to identify firms for feasibility study, as well as all sewer categories. Remaining RFQ will come soon. Looking for selection committee currently. Applications will have a format to assist in selection process. CL – Asks for timeframe DL – Will distribute the week of Oct 5 th and anticipates interviews for feasibility study. Proposal process would happen as part of the interview.

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		<p>DM – May be able to assist but also may be out of town Mid-October but no later than the 15th. Unsure the duration of the trip.</p> <p>BL – Will be out of town until the 9th</p> <p>CL – Just need a backup for David, BL is willing to be a backup as long as it is mostly virtual. Conflicts the 7th and 8th.</p> <p>DM – Will volunteer to be a primary and will need to be updated on the status of the schedule and can be determined at that point.</p> <p>DL –BRIC grant program. Intent is hazard mitigation and build infrastructure before any natural disaster occurs. Sept 8th was the deadline for letter of interest, brainstormed w/ Mayor and Michael, propose 3 projects.</p> <p>Using as mechanism to understand the program. \$50M come into WA state and appears to be on-going funding</p> <p>Siphon replacement (two phase) \$18M construction and \$5M design and permitting costs and would like to see where the conversation goes</p> <p>Coastal mitigation, coordination with tribe and county to come up with mitigation plan for Lemolo. (\$400K)</p> <p>Most potential – water tank seismic retrofit. Evaluation done some time ago, identified some areas that could be done to prepare for an event. (\$2M to study and take action)</p> <p>Needs to happen in the next year or two. W/ letter of interest it is the beginning of consideration of the projects.</p> <p>Very early stage of process, not actually an application.</p> <p>A little further along, would like Michael to come back and share what he put together.</p>

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D.	Approval of Minutes: 8/26/20	DM – Typo was specifically the zoom meeting ID number -What cost to fund full level of service for PW. How to set policy realistically with the department's budget. -Budgeting assuming \$1 per ton increase. Make sure to insert dollar per year for pickup collection fees -At the end, dates are targets not set in stone. Want to ask the question to see if the construction standards update discussion can roll forward. AB – Schedule was tentative and dependent on the results of the meeting. Minutes approved as modified.
E.	Future Meeting Conflicts: 9/23, 10/14, 10/28	DM – may be the end of October BL – Will be gone and unsure but will confirm yes or no shortly.
2.	Agenda Items:	
	Speed Limit on Fjord Dr	Email sent from RT. CL – While riding bicycle on Fjord, found the speed limit should be reduced to 15 for the safety of pedestrians and bicyclists. RT – Noticed that at 25mph if sharing the lane with a car, they become impatient and there's nowhere to move. Used to be that they would pull off as far as they could and the cars would go around using part of the left lane but now the pedestrians are in that area. Believe it is too fast. First couple blocks there are residents that live on bay side of the street and they have difficulty getting in and out of their cars and getting out onto the road. Better to decrease the speed limit for the safety of all involved ML – RCW can't reduce below 20mph. DL – First comment of this kind but can understand the situation DM – One way section was intended for both bikes and peds? RT – According to signs, bikes should be on

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		<p>southbound lane and peds on separate area. ML – Lane isn't wide enough to be an official shared pathway and so it is only pedestrians CL – This wasn't her understanding when the one-way was approved. Thought there would be room for bikes on the path ML – Official bike route is northbound up 6th avenue DM – Path for s and n bikes. Should bikes be sent southbound on 6th also? BL – this might upset bikeriders ML – Bike riders will still go down fjord, regardless of the official route. The signs are meant to tell vehicles that they will be sharing the route with bikes. CL – Any note to lower the speed limit to 20? ML – Counters could be set to check what the average speed is along that road. BE – If traffic counts and speed checks are done, it should also be done on 6th. Complaints on increased traffic and noise have come in and would like to know exactly how much it has increased. Speed limits are always dependent on enforcement and 25 is hard to enforce, 15 will be even harder to enforce. 5 mph difference will not do much BL – Agrees that traffic counts are a good idea. 25 does seem a little fast on Fjord and as a pedestrian it is now slightly better but as a cyclist there is still some discomfort. Has not noticed significant change in traffic. DL – Has been driving home on 6th few nights a week and doesn't see much difference. Still keeping an eye and any streets listed below 25 are in code, not an easy change. Only street where bikes and cars share that is as narrow as it is. BE – Gather information and then re-approach the situation RT – Appreciates being considered. DM – If traffic counts are being taken, speed is also important. ML – Traffic counters track all those things</p>

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1.	Construction Standards Update Discussion/Q&A	<p>AB – Quick recap: Entire packet is combo of workshops with PW and engineering cap project, develop review team in order to get materials. These are minimum standards for every developer, but we allow for developer proposals, so long as they meet deviation criteria in section. In the opinion of the committee, are these standards ready to take through the public process?</p> <p>GENERAL</p> <p>CL – Discussion on rockery. City has irregular topography and lots of people with existing rockery, if existing rockery is failing, can there be repairs? How would you handle this under the new standards? Specifically, narrow streets where the ROW goes straight to the rockery.</p> <p>AB – Will not permit new rockeries without permit. Existing rockery needing maintenance might fall outside the scope. May not be able to ask them to tear it down. More for the use to inform on new structures. Not so much to address very specific scenarios but gives an opportunity for a judgment call but flexibility can be put in. Can add specifics on rockery repairs.</p> <p>CL – Would be nice to include flexible statement regarding repair</p> <p>ML – want to make sure developers won't build something that the city will end up having to maintain.</p> <p>DM –Agrees with CL that a general statement should be put in.</p> <p>STREETS</p> <p>DM – Section 2, page 3. Urban collectors. What is the list based on/what parameters?</p> <p>AB – These are dictated by Transportation Comprehensive Plan that may have been missed or misinterpreted. They will look at volume, demand and how it's planned for with network of interconnected roadways.</p> <p>DM – Can it be modified?</p> <p>AB – If a study was performed, it could be edited but is simply a quick reference.</p>

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		<p>CL – Minor streets including a sidewalk on one side.</p> <p>AB – Figure 2-01 items include previously emphasized sidewalks on one side and now want both sides. Possibility to petition for one side only.</p> <p>CL – Pg 11. Why additional emphasis on ADA</p> <p>AB – Capturing deficient facilities, if it is being re-done then the standards of ADA need to be met, regardless if current existing facilities do not meet the standard.</p> <p>If a site plan review occurs, it would trigger this.</p> <p>AB – Coordinated with Fire dept. and maximum length of street without turnaround is 150ft. Above 500ft you need cul-de-sac.</p> <p>DL – Understanding is that less than 150ft doesn't need turnaround. 150ft is reasonable distance to reach house in practical manor.</p> <p>AB – Will strike through the first sentence to remove confusion.</p> <p>SEWER</p> <p>CL – pg 9 "All manholes will conical tops" Sentence error.</p> <p>DM – Section 3, assuming that all testing is effectively being deleted?</p> <p>AB – this section was moved up to page 12, it was re-prioritized.</p> <p>CL – Would like to know the difference between detention ponds and wet ponds</p> <p>ML – Believes that wet ponds always holds water in the bottom and a detention pond will eventually drain out</p> <p>OVERALL</p> <p>Several comments were made regarding formatting issues found. AB will clean up all formatting issues.</p> <p>Comment was made to include previous historical revisions that were made to figures</p>

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		CL – believes this is ready to move forward to planning commission DM agrees No need for formal motion AB will put together a new schedule

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2.	Project Updates	<p>JR – Finn Hill has some challenges with change orders with additional tree removal, poor soil conditions at boardwalk, material delays, PSE relocation delays on power meter vault.</p> <p>Progress on Finn Hill – all walls, stormwater facilities are done, path is being placed, paving scheduled next week, widening is being done</p> <p>Overall, even with delays, contractor has stepped up and made great progress. Last working day is Oct 15th but anticipating it to be closer to the end of Oct.</p> <p>ML – Operational standpoint, very happy with this design instead of pervious sidewalk.</p> <p>JR – water will run off the path and go into drainage bed. Performs the same but reduces maintenance.</p> <p>Johnson Pkwy – Worked with PO office, shifted to blended team. Some from PO, some from Tacoma. Main team is now out of Tacoma. Pre-con was last week and they intend to start Oct. 12. NTP was signed today for that date. Fall 2021 completion based on 271 working days. Initial schedule focused to start on retaining walls and realignment and shifting traffic.</p> <p>Working with PSE to relocate poles before construction starts. JUT has two of four agreements signed and doesn't anticipate any further issues.</p> <p>DL – Because of material supply issues, wouldn't be surprised if there are some delays. Still confirming when the pre-cast for tunnel can be delivered.</p> <p>WATER –</p> <p>DL – Raab Park Tank has taken a pause. G&O is working on Westside well which is the priority project for water currently.</p> <p>Westside Well – 90% complete with design and have a meeting next week. Budget is \$1M Lincoln well was around 1.2</p> <p>There have been some modifications to make it better for team. Increased reservoir space, larger building for future treatment in consideration. Site is also larger.</p> <p>CL – not clear on location</p>

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		<p>DL – by the ballfield, where the existing well is. In conversation with G&O who gave some very high numbers that may include a lot of contingency. They gave \$1.9M Keith got bids on well upgrade KS – Pump and motor replacement lowest bid is around \$69K</p> <p>DL – may need to pull back on the estimate to make it more affordable, make it closer to \$1.5M instead of \$1.9M but still remains top priority in water.</p> <p>Raab Park DL – Based on review, the booster pump is now a lower priority. In the next year and a half, entire water system needs to have a risk analysis done. Better solution to the booster pump may come about at that time. CL – committee does support the additional tank</p> <p>DEVELOPER PROJECTS - AB Crystal View – SE side of town, making progress and performing final pavement. 25 lots and will be very close to final plat. Poulsbo Meadows – Submitted model homes, submitted final plat, and will bring to City Council around mid-Oct. Olhava – Multiple projects currently. Norland apartments, Fairfield Inn, Jacobellis Building, Firestone Tire and Taco Bell. Olso Apartments – Applicant team has improved standard of submittal. Senior care facility not currently being planned for. Working with Parametrix on traffic analysis. Technically complete again this week to allow them to submit docs a few at a time to meet minimum standards to review. Feel like good progress is being made.</p> <p>Fjord Drive DL – a few pictures from Fjord, comments from bikers that prefer not to take 6th but other than that, it has gone really well and many positive</p>

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		<p>comments</p> <p>Fish Park AB – Hit the ground running and currently have torn apart the parking lot and almost done with first group of piling. Also have material delays with timber and refocusing on completing everything else they can. They have 60 working days to be complete in October and will see how it goes with material delays.</p> <p>Chip Seal ML – Will start next Monday and have been hauling rock in already. Are assuming they will be done within 2-3 days and so far haven't gotten any comments back from residents. Signs to remove cars will go out tomorrow.</p> <p>Other BE – Reviewing model homes for Poulsbo Meadows and they look similar to Mountain Aire. Very large homes, with a suite on the bottom that can be converted into a home office and they're moving right along.</p> <p>ML – on Norland Trails there is an issue with a water line that is between two property lines and will come forward with a budget amendment soon, around \$50-60k. Update on speed bumps, should be shipped Friday to be installed next week and railing is almost ready to go up.</p> <p>KS – Applewood lift station is fully upgraded, primarily in house and going well.</p>

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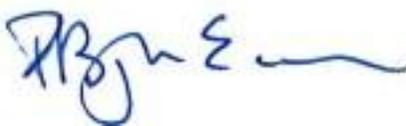
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3.	COVID-19 Update	

Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	PMC – Transportation Development Code Update		Nov-Dec
2.	a. Speed Limit Policy		Jan 2021
	b. Speed Hump Policy		Jan 2021
	c. Street Lighting		Jan 2021
	d. Street Connectivity		Jan 2021
	e. Cross Walks/Green Plastic		Jan 2021
3.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Nov-Dec
4.	Long Range Plans & Legal Options for the Old Dump Site		Nov-Dec
5.	Assets for the Retiring PW Facility		Nov-Dec
6.	PW emergency prep and status overview		Nov-Dec
7.	Raab Park Tank Replacement Consultant Contract		October



Reviewed by Mayor Erickson

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