



## Finance/Administration Committee

**This meeting was held virtually.**

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>02/03/2021</b>
<b>Recorder</b>	<b>City Clerk Rhiannon Fernandez</b>	<b>Start Time</b>	<b>5:02 PM</b>
<b>Committee Chair</b>	<b>Gary McVey</b>	<b>End Time</b>	<b>6:17 PM</b>
<b>Committee Members</b>	<b>Jeff McGinty, Gary McVey, Ed Stern</b>		
<b>Staff Present</b>	Mayor Erickson, Finance Director Booher, City Clerk Fernandez, Human Resources Manager Kingery		
<b>Meeting Video:</b> <a href="https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/">https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/</a>			
No.	Topic	Action/Recommendation/Discussion	
<b>1.</b>	<b>Administrative:</b>		
	a. Questions & Concerns of the Committee	Discuss artwork project is not under contract yet, and \$5,000 has been spent to compensate the artist for his time and materials. \$125K is allocated to the project paid for by Poulsbo dollars.  Discussed adding a citizen comment section in committee meeting agendas instead of leaving it to chair discretion.	
	b. Agenda and Extended Agenda Review		
	1. 02/03/21-Members Absent-		
	02/17/21-Members Absent	Booher will be absent.	
	c. Committee Meeting Minutes – 01/20/21	Approved.	
<b>2.</b>	<b>Agenda Items:</b>		
	a. Monthly Sales Tax	<input checked="" type="checkbox"/> Discussed	
	b. Real Estate Excise Tax	<input checked="" type="checkbox"/> Discussed	
	c. Debt Issue Update	<input checked="" type="checkbox"/> Discussed	
	d. Furniture Budget Amendment	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Further Action Requested: Bring back in March.	
	e. City Administrator Update	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Further Action Requested: Revisit after the election.	
<b>3.</b>	<b>Mayor and Department Head Comments:</b>	Booher – interviewed for vacant position today.	