



City of Poulsbo Park & Recreation Commission Virtual Meeting

Subject	Meeting Minutes	Date	February 22, 2021
Recorder	Pat Hightower	Start Time	7:15 pm
Committee Chair	Steve Calhoun	End Time	8:11 pm
Committee Members	Steve Calhoun, Justin Johnson, Kelly Michaels, Judy Morgan		
Staff Present	Dan Schoonmaker, Kris Goodfellow, Pat Hightower, Parks & Recreation; Mayor Becky Erickson		
Meeting Video: https://cityofpoulsbo.com/parks-recreation-parks-and-recreation-commission/			
No.	Topic	Action/Recommendation/Discussion	
1.	Questions and Concerns of the Commission	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Due to difficulties logging into RingCentral meetings, the Mayor recommended changing them to the Zoom platform.	
2.	Minutes of December 12-14-20 Meeting	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Section 2C, Fish Park: Change "boardwalks" to "platforms." M/S/A JM / JJ	
3.	Fish Park Project Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Dan reported that all major construction has been completed. Dr. Bauman & WWU volunteers, as well as the LEO's, have been doing plantings. Seed is coming in March. Members of the Police Dept and Steering Committee created a trail to the "Dollar" property. Two Eagle Scout projects are coming up. Councilman Phillips has suggested to Dan that artwork be put in at the roundabout on the Lord property. Tom Nordlie has some ideas, which Dan will bring to the commission.	
4.	PERC Steering Committee Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: The committee has divided into subgroups. A virtual Open House will be held, along with a live webinar, and a second more detailed survey will be sent out. There is concern about getting the word out to people due to the timeline and no face-to-face meetings. E-mails were sent out to 15,000 with the first survey and have been posted on several community Facebook pages. Dan commented that we want to get as much feedback as possible with a project of this significance. Other ideas were putting flyers up at the parks, involving the Kitsap Sun, and using PeachJar to send to NKSD parents.	

5.	2021 Parks Projects Updates/Prioritization	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Fish Park: The next phase is completing the trail around the meadow and connecting to Viking. Need to find funding first. Play for All: This project may be completely funded by the state & federal grants Mary applied for. Rotary is also raising money by selling cutouts inset into the walkway. If grants are approved, funding will be available by the June 2022 build date. Rotary Morrow Manor: We are in the final steps of obtaining the grading & clearing permits. Hoping to find the funding to do trails this year. Picnic tables & playground would come later. West Poulsbo: The entire area has been cleared. Raab: Dan has talked to Josh Fisher about building a bigger skate park, including a flow track at Raab, using private funding. The current PW property is being considered for a new skate park. An assessment will be needed, and it will be up to council. PW is expected to be out in 18 months. Judy is concerned about chopping up Raab. Dan wants to be respectful of the green space there; it's also an emergency landing for helicopters. BI Kiwanis: Darryl Elves has many ideas for the park, including paved parking, bocce ball, other things. This project would be down the road unless they wanted to take it on themselves.
6.	PROS Plan Timeline	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: There are many changes since it was last updated in 2015 and much accomplished. A community survey will be sent out before the next meeting. Dan would like the commissioners to review the plan before the next meeting and will send an electronic copy to the commissioners and get a hard copy to Judy.
.7.	Rec Programming Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Kris updated the commission about the current and upcoming classes and events. Currently the department is running classes outdoors and online, and one class at InMotion Dance Studio. A new monthly scavenger hunt event has been added and the department will be participating in the Chamber's Easter Egg Hunt. We may be able to use school district fields soon, in which case Lacrosse could start back up. More outdoor classes have been added for spring and discussion is being held about what programs could be started back up indoors. Staff has also been working on updating contracts, policies, etc. Steve commented that staff has been doing great work and that they support them 100%.
8.	Department Mission, Vision and Values	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested:

		<p>The commissioners have reviewed the draft of the statements. Dan felt it was important to capture the department's vision and values as a declaration to the community, and which the staff has already exemplified. In the Mission statement, Judy and Becky suggested changing "promoting" to "enrich." The commissioners liked the statements.</p>
9.	Department Head Reports	<p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:</p> <p>The new 20-hour Recreation Programmer will start on March 22.</p> <p>There are family restrooms at MIW Waterfront Park and Lions Park open. Raab Park and American Legion Park will each have a restroom converted to a family restroom that will be opened soon.</p>
10.	Comments from Citizens	<p>Mary Swabada-Groh commented that the recent improvements at Fish Park are fantastic. She is frequently at the park and feels it is a treasure.</p>
11.	Commissioner Comments	<p>Kelly asked if there is anything going on at the dump site (Indian Hills Park) and feels it would be a good place for a dog park since the PERC will take away an area that is being used as a dog field. Becky replied that it's too dangerous to get into Stenbom, but that will change once the roundabouts are done. She feels Viking Fence would give the city a deal.</p> <p>Justin inquired about the volunteer work party reminders that used to get sent out. Dan will start sending them out.</p> <p>Judy would like to see some cherry trees replaced at Lions Park for Arbor Day on April 20.</p> <p>Steve would like to see what the proposal is for a park going in as part of the Rose development at Bond/Viking & Hwy. 305. Becky would like to see a tunnel under 305 that would connect to Fish Park. Dan & Becky will check with Karla.</p>
12.	Adjournment.	<p>M/S/A JM/KM</p>