



City of Poulsbo Tree Board Virtual Meeting

Subject	Meeting Minutes	Date	March 8, 2021
Recorder	Pat Hightower	Start Time	7:00 pm
Committee Chair	Jenise Bauman	End Time	8:40 PM
Committee Members	Jenise Bauman, Bess Bronstein, Janet Brown, Terri Jones, Gayle Larson, Jim Leary		
Staff Present	Dan Schoonmaker, Parks & Recreation; Kevin McFarland, Sound Urban Forestry		
Meeting Video: https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/			
No.	Topic	Action/Recommendation/Discussion	
1.	Approval of Minutes 1/11/2021	<input type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Approval will be through e-mail vote. M/S/A JL/JB Via E-mail 3/9/21	
2.	Comments from Citizens	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Judy Guttormsen asked about the city's policies on the clearing of tree preservation areas. The board will look into revisiting the policies and making a new proposal. Jenise will invite Karla Boughton to the next meeting to discuss it.	
3.	Financial Report	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Dan will present the donation to the council on Wednesday. Discussion held about putting it towards conifers.	
4.	Arbor Day Planning	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: An educational event will be added once we can meet in person. Web site has been updated.	
5.	Committee Reports	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Classes-Winter classes going well on Zoom. Bess would like input for spring class offerings. Gayle would like to have more member participation. Jenise will do March 22 class; Jan will do Apr 5 class. Events-Jenise thanked Rose Foundation, WWU interns & Leos for plantings done at Fish Park.	
6.	Next Steps: Citizen Education on Fire Danger	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council	

	(Terri Jones)	<input checked="" type="checkbox"/> Further Action Requested: Terri shared her outline showing the project broken down into phases. Could include Community Presentations, College Lectures, Brochures, Posters. Bookmarks with information links may work better than brochures. Jenise & Terri will work on possible webinar. Gayle can help with Power Point. Could also include presentations to local HOA's.
7.	Celebration Tree Program	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: The board recommends raising the price of the Celebration Tree program to \$1000, with a non-refundable \$350 deposit, to cover costs incurred for research & planning, purchase of tree, installation, and plaque. M/S/A JL/GL Dan will take to April Community Services Committee, then to Council.
8.	Department Reports	City Arborist, Public Works, and Parks & Recreation. Council member Livdahl will be the council liaison for future meetings.
9.	Misc. Board Comments	Terri- Add Wildfire Trees status to next meeting. Bess- Need spring program information by April 15. Jim-Welcome to Dan, likes his attitude about learning.
10.	Adjournment.	M/S/A JL/JB Next Meeting: May 10, 2021