



## City of Poulsbo Tree Board Virtual Meeting

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>May 3, 2021</b>
<b>Recorder</b>	Pat Hightower	<b>Start Time</b>	7:04 pm
<b>Committee Chair</b>	Jenise Bauman	<b>End Time</b>	8:21 pm
<b>Committee Members</b>	Jenise Bauman, Bess Bronstein, Janet Brown, Joan Hett, Terri Jones, Gayle Larson, Jim Leary		
<b>Staff Present</b>	Dan Schoonmaker, Pat Hightower, Parks & Recreation Dept.; Joe Walker, Public Works Dept.		

**Meeting Video:** <https://cityofpoulsbo.com/parks-recreation-poulsbo-tree-board/>

No.	Topic	Action/Recommendation/Discussion
1.	<b>Questions and Concerns of the Commission</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None.
2.	<b>Agenda &amp; Extended Agenda Review</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: 3A. Q&A with Planning Director Karla Boughton removed, as Karla was unable to attend the meeting.
3.	<b>Approval of Minutes: 3/8/21</b>	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: M/S/A JL/TJ
4.	<b>Comments from Citizens</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Judy Guttormsen has joined the meeting to hear about Terri's Fire Danger class and had hoped to listen in on the Q&A discussion with Karla Boughton, who was unable to attend.
5.	<b>Financial Report</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Terri's \$300 donation has been added to the budget. She would like to see it go towards conifers. Jim wondered if the piece of land between Sonic and Highway 305 is owned by the city and thinks that would be a good place for a conifer. Dan will check on it.
6.	<b>2021 Arbor Day Planning</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Discussion was held about the Arbor Day event, as well as upcoming summer classes. A subcommittee of Jenise, Bess

		<p>and Gayle will work on the event, which will consist of a series of educational videos on the after-care of tree planting. Topics could include pruning, mulching and more. Dan volunteered to video them. He is currently working with Tom Nordlie on a series of videos about Fish Park. Summer classes will include Terri's Wildfires, Trees &amp; Safety class on June 28<sup>th</sup>, Bess' Summer Pruning on July 12, and Jenise and Gayle will do Fungal Friends: the Good, the Bad &amp; the Edible on August 9. Terri suggested partnering with other groups, such as the tribes, for classes. Gayle has a contact who used to be with the tribe and will get in touch with her. Jenise will also look into it. Descriptions for classes for summer will need to be sent to Bess this week to be able to get them into the pdf of the summer brochure. Joe Walker mentioned Public Works has been trying to control ivy in trees and suggested a class on invasive plants. The board has offered a class called What's Lurking in My Trees before. The last class was cancelled. Jenise will make a note to offer it in the fall.</p>
7.	<b>Committee Reports</b>	<input type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None.
8.	<b>Next Steps: Citizen Education on Fire Danger</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Terri and Jenise have been working on the presentation together. It's mostly done, and Terri wants to present it before fire season starts. She also suggested considering a future program for homeowner's associations that would help them know what trees and plants to incorporate into the planning of their green areas.
9.	<b>Celebration Tree Program</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Dan reported that council has approved the new \$1000 fee. The next step is to update the brochure. He added that there is a desire by council to push out more information on the Celebration Tree program.
10.	<b>Summer Field Trip Planning</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Discussion was held on a summer field trip. Jenise will contact the Rhododendron Preserve in Belfair and see if she can line up a tour. Bess requested in not be on July 12.
11.	<b>Department Reports</b>	<p><b>Public Works:</b> Joe reported that the trees recently planted are all thriving. They water them weekly and will be putting tree watering bags on them next week. Six trees have been planted this year. Discussion was held about the tree planting plan for the roundabout. Joe thinks the plantings won't be done until after the Noll Road connection has been completed. He will find out when the roundabout will be</p>

		<p>planted and will also get the tree selection plan to them. He added there had been quite an in-depth discussion about the tree plan.</p> <p><b>Parks &amp; Recreation:</b> Park Commissioner Judy Morgan has asked about putting a cherry tree in at Lions Park and has been working with Kevin on it. Bess mentioned she's had six recent consults about problems with cherry trees and suggested a different type of flowering tree with less pest and disease issues be planted instead. Dan will express their concerns to Kevin and have him pass that on.</p>
12.	<b>Misc. Board Comments</b>	<p>Jim received an e-mail from Kevin saying someone in Kingston is interested in cloning the Heritage Tree program. Jim feels the board needs to discuss how to roll the program out, or take it off their books, at a future meeting. The board would need to take the lead to see if homeowners are interested in it. The board will discuss it at the September meeting.</p>
12.	<b>Adjournment.</b>	M/S/A JL/TJ

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