



Housing, Health and Human Services Committee Minutes--Regular Meeting

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Subject	Meeting Minutes	Date	March 2, 2022
Recorder	Kim Hendrickson	Start Time	4:00 PM
Committee Chair	Councilmember Livdahl	End Time	5:02 PM
Committee Members	Councilmembers Britt Livdahl, Andrew Phillips, Ed Stern (absent)		
Staff and Public Attending	Mayor Erickson, Kim Hendrickson, Director, Housing, Health and Human Services; Kathi Foresee, Pam Keeley, Carolyn Zimmers		
Agenda			
<p>Poulsbo is committed to being a welcoming, diverse, and equitable community where all people can access tools and opportunities to improve their quality of life, allowing them to reach their full potential. During its meetings, the Poulsbo City Council will use this lens to inclusively view its discussions and actions.</p>			
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative		
A	Questions and Concerns of Committee	<input checked="" type="checkbox"/> Considered-none	
B	Agenda Review	<input checked="" type="checkbox"/> Considered-KHOC presentation moved up on the agenda	
C	Committee Minutes: 2/2/22	<input checked="" type="checkbox"/> Considered and approved	
D	Mayor, Department Head Reports	<p>Kim reported out on COVID infection numbers, COVID testing at City Hall, self-tests available at Chamber for non profits and businesses.</p> <p>H3 has applied for Connecting Housing to Infrastructure (CHIP) funds for Nordic Cottage Projects.</p> <p>Update on use of City funds for rental assistance next meeting; may be new needs.</p>	
2.	Agenda Items		
A	Kitsap Homes of Compassion Poulsbo homes: 2021 report and financial status	<p>Presentation by executive director Scott Willard. City funds (6k in 2021) have been used to close funding gap at Staffordshire House; other Poulsbo homes are financially self sustaining. Current funding from City is adequate for Poulsbo operations.</p> <p>There may be a future need for funding for case management services. Also need help identifying properties to rent (would like to open one or two more homes in Poulsbo), finding office space and recruiting volunteers.</p>	



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B	Fire CARES annual report and hiring update	Kim reported out on year end numbers and year end satisfaction survey. There are challenges with outside agency partner (OPCC) staffing the mental health professional on the team. Committee approves idea of creating a new City “Community Support Specialist” position so a more competitive wage can be offered (subject to Councilmember Stern’s approval). This will be on the Council agenda on March 9.	
c	Review and update of the City’s Comprehensive Emergency Management Plan	Committee approves the use of \$9800 in ARPA funds to update CEMP and help with implementation efforts. Former Assistant Chief Luke Carpenter identified as a subject matter expert to work on this project. Committee asked if Assistant Chief Carpenter could present to council on March 9.	
D	Nordic Cottage Update and Timeline	Kim reported on upcoming pre-application conference with Planning and soon-to-be released RFQ for a project architect. Once architect is in place-Council presentation and community meetings will be scheduled. Aiming for May/June 2022 meetings; construction will begin in 2023.	
E	April 6 meeting	Rescheduled for March 30	
Future Agenda Items			
Item(s)		Responsibility	Meeting Date
Winton Woods Rental Increases		Kim	May 4

The Housing, Health and Human Services Committee meets the 1st Wednesday of each month at 4:00pm. The Committee shall consider matters related to the health and well being of Poulsbo residents, with an emphasis on vulnerable populations. The Committee discusses City initiatives, programs and partnerships that address four community needs: (1) affordable and transitional housing, (2) low barrier behavioral health services, (3) public health and equitable access to health services and (4) services for individuals with low and limited income across age groups, with a focus on our youth and seniors.

Public comment is welcomed at the discretion of the chair not to exceed five minutes. The committee may add and discuss other items not listed on the agenda. To request an alternative format of the printed agenda, contact the City Clerk’s office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk at 360 394 9880.



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