



City of Poulsbo
Public Works Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Minutes	Date	3/09/2022
Recorder	C. Roberts	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	6:30 PM
Committee Members	Connie Lord, David Musgrove, Andrew Philips		
Staff Present	Diane Lenius (DL), Josh Ranes (JR), Charles Roberts (CR), Mike Lund (ML), Mayor Becky Erickson (BE), Carollynn Zimmers (citizen)		

Meeting Video: <https://vimeo.com/686799413>

No.	Topic	Action/Recommendation/Discussion
1. Administrative		
A.	Questions & Concerns of the Committee	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: Nothing at this time
B.	Public Comment Opportunity	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: Carollynn Zimmer – attempted to join 4pm community services meeting and link was not working.
C.	Mayor, Department Head and Staff Reports	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: DL – at transtac this week, City will start discussing projects that will submit grants on STP (State Transportation package), limited to 4 applications: North Segment of Noll Rd, Finn Hill Overlay, 3 rd Avenue, Also has applied to TIB for 3 rd Ave complete streets. JR updated complete streets plan, working through scope elements with Parametrix and bring scope and budget in near future for PWC and Council approval. City wide safety project is nearing advertisement, waiting for WSDOT review and approval. One project element is raised crosswalk near King Olaf parking lot, will be concrete and will require lane diversion. DM asked that safety improvements are pedestrian related and about the flagging / barricades. Johnson Parkway, wrapped up water main, finishing up stormwater, getting ready to start retaining wall, and poured tunnel floor. Work slowed through the winter but will be picking up shortly. CL asked about Elijahs art, JR need to check in with him and also have coordinated with Tribal artist. ML updated on PW, gearing up for striping bid package. 253,000 LF of striping in town. Would like

		to bid in next few weeks, also working on some trip hazards. Will be shutting down Lions Park bathrooms due to issues. Mayor BE – speed bumps on front street with the streeteries, now that winter is over. Also neighborhood cleanup will be happening in some neighborhoods. PW casual labor is short, even at \$20 per hour. To incentivize mayor has authorized \$2000 bonus.
D.	Agenda and Extended Agenda Review	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: DM requested to review future agenda topics and those that were removed.
E.	Approval of Minutes: 2/23/22	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: approved
F.	Future Meeting Conflicts:	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: Andrew Philips coaches middle school football and games will be starting April 20 th . May conflict with future meetings.
2. Agenda Items		
A.	Mesford & Swanson PRV Consultant Supplement	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: CR presented consultant supplement request to \$9,950 to design contract. This original assumption proved to be infeasible and additional effort is needed to design new panel and enclosure. This simplifies construction process and the risk associated with moving an existing facility into a new enclosure. PWC recommended approval and putting item on consent agenda.
	Meeting adjourned 5:43pm	
	Adjournment.	