



City of Poulsbo Planning Commission

City Hall – 200 NE Moe Street



Subject	Meeting Minutes	Date	1/10/2023
Recorder	Tiffany Simmons	Start Time	6:00pm
Committee Chair	Ray Stevens	Est. End Time	6:58pm
Committee Members	Jerry Block, Mark Kipps, Doug Newell, David Strickon		
Staff Present	Heather Wright, PED Director, Tiffany Simmons, PED Administrative Assistant, Nikole Coleman, Senior Planner		

Agenda			
Time	No.	Topic	Details
6pm	1.	Call To Order	
6:00pm	2.	Pledge of Allegiance	
6:01pm	3	Modifications to the Agenda	None.
6:02pm	4.	Approval of Minutes: 12/13/2022	Approved by Commission JB, Seconded by Commissioner MK. All Aye.
6:03pm	5.	Comments from Citizens	None.
6:05pm	6.	Presentation of Projects for Consideration Quasi-Judicial <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	<p>Introduction to Housekeeping Amendments – NC presented.</p> <p>18.40.030 – “Building Lot Coverage” Chair RS asked for a response to a question originally emailed, NC responded. MK asked if that would affect stormwater as well, NC responded. MK asked if there was any conflict between these and engineering stormwater code, NC responded that there is not any conflict.</p> <p>“Household” – RS asked how parking is handled on single-family lots, NC gave feedback. Commissioner DN asked about enforcement, JB added some input. MK asked how the city can restrict a “household” anyhow, NC responded. MK asked if a household could have 2 kitchens, NC & HW responded.</p> <p>18.70.070 – “ADU” RS asked if mobile homes could be considered, NC responded. RS asked if this language could be removed so long as there is definition to show what a mobile and manufactured home is, NC responded, and this will be brought back in the future. DN asked if a recreational vehicle was permitted to live in, NC responded. JB asked if the new construction rule could be reconsidered, NC responded how it will be brought back for substantive code changes later this year. RS provided some history of ADU codes as they originated.</p>

			Agenda
Time	No.	Topic	Details
			<p>18.80.110 – “Off Street Parking in C-Zoning Districts” DN asked if the senior requirement was necessary, NC responded, and this may be brought back in a future parking standard update.</p> <p>18.180.030 – “Tree Retention” DN asked if there’s typically offsite mitigation for this, NC responded and clarified this applied to new developments.</p> <p>18.140.080 – “Electric Vehicles” JB commented on A. 1. That the “and” on the second line was unnecessary, NC noted the correction.</p> <p>18.270.020 – “Applicability” RS asked if there was a concern for a call for fairness, NC responded.</p> <p>Public Hearing Scheduled Feb 7th for the Code Amendments.</p> <p>2023 Comp Plan Work Plan – NC and HW presented. DN shared appreciation and awareness for upcoming projects and the capacity it takes from City Staff.</p> <p>Economic Development Chapter, 2024 Comp Plan Amend, 2nd Review –NC presented. RS and the commissioners in attendance all agreed their notes were well captured. No additional changes.</p>
6:51	7.	Director’s Report	HW shared about council updates, upcoming meetings and next planning commission topics.
6:58 pm	8.	Commissioner Comments	None.
6:58 pm	9.	Meeting Adjourned at 6:58pm	

Summary: Minutes were approved.

Ray Stevens, Planning Commission Chairman