



City of Poulsbo Planning Commission

City Hall – 200 NE Moe Street



Subject	Meeting Minutes	Date	1/24/2023
Recorder	Tiffany Simmons	Start Time	6:00pm
Committee Chair	Ray Stevens	Est. End Time	8:00pm
Committee Members	Jerry Block, Mark Kipps, Ray Taylor, Doug Newell, David Strickon		
Staff Present	Heather Wright, PED Director, Tiffany Simmons, PED Administrative Assistant, Nikole Coleman, Senior Planner		

		Agenda	
Time	No.	Topic	Details
6pm	1.	Call To Order	
6:00pm	2.	Pledge of Allegiance	
6:01pm	3	Modifications to the Agenda	None.
6:02pm	4.	Approval of Minutes: 01/10/2023	Motion to approve by Commissioner MK and Seconded by Commissioner JB. Abstention RT and KN due to absence, all other present commissioner gave Aye's.
6:03pm	5.	Comments from Citizens	None.
6:05pm	6.	Presentation of Projects for Consideration Quasi-Judicial <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	<p>2024 Comp Plan Update Public Participation Plan – NC presented. Chair RS gave praise to the work done.</p> <p>PROS Chapter, 2024 Comp Plan Update – NC presented. Commissioner DN asked if the PERC should be included in the Comp Plan, NC gave feedback. DN further asked if it was reasonable to consider including it further, NC gave some feedback.</p> <p>Capital Facilities Chapter, 2024 Comp Plan Update –NC presented. DN asked if all departments update the plans annually, NC responded. DN clarified his reasoning for asking this question, NC gave some feedback. RS shared that Goal CF-3 made a change from annually to biennial in order to add to the discussion, NC gave feedback. DN shared some countywide school district plans for the near future because of his work with the School District, NC responded. DN and RS shared discussion on the collection of school impact fees, NC also shared some feedback. NC shared that she will do some work with the other departments to be sure the plan is in compliance with</p>

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			collection of impact fees. JB asked if in Policy CF-2.1 some more specificity on the level of service for the parks as well, NC responded. JB also asked if something similar should be included in the transportation and if solid waste could include some improvements to recycling, NC responded. RT shared that there is supposed to be a recycling area at the new county site off bond road, some other discussion was had about recycling. NC shared she will investigate solid waste a bit more and bring back any news.	
6:48	7.	Director's Report	<p>HW presented the expense and transaction report. RS added that the meeting average was \$37.40.</p> <p>HW shared her directors report on upcoming council meeting items, additional department notes and upcoming commission meetings.</p> <p>DN asked who else is participating in the legislative committee, HW responded. DN asked how the city can provide input on a legislative level, HW responded. RS added some notes that these are only proposed so they may not be implemented, HW responded. DN shared how he has seen bills move by the input given by schools, HW shared some input.</p> <p>JB asked what the limitations of sharing about the Comp Plan Public Participation Plan, HW responded. RS shared his experience with these situations in the past, NC added to the discussion.</p>	
6:53 pm	8.	Commissioner Comments	MK shared that he liked the survey. RT shared some of his feedback on the survey.	
6:54pm	9.	Adjournment 6:54pm		

Summary: Minutes were approved.

Ray Stevens, Planning Commission Chairman