

**POULSBO DISTRIBUTION SCHEDULE**

**RESOLUTION NO. 2026-05**

**SUBJECT: Downtown Paid Parking**

**CONFORM AS TO DATES & SIGNATURES**

- Filed with the City Clerk: 04/02/2026
- Passed by the City Council: 04/15/2026
- Signature of Mayor
- Signature of City Clerk
- Publication: \_\_\_\_\_
- Effective: \_\_\_\_\_

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*Kati Diehl*  
Deputy City Clerk

04/16/2026  
Date

## RESOLUTION NO. 2026-05

A RESOLUTION OF THE CITY OF POULSBO, WASHINGTON, CONFIRMING COMPLETED IMPLEMENTATION ACTIONS FOR DOWNTOWN PARKING MANAGEMENT AND MEMORIALIZING CITY COUNCIL DIRECTION FOR PAID PARKING IN SUMMER 2026.

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**WHEREAS**, the City Council previously adopted Resolution No. 2025-03, establishing a phased approach to downtown parking management including signage, employee parking, enforcement, and paid parking to occur in summer 2026; and

**WHEREAS**, the City has successfully implemented the initial phases of that direction during 2025 and early 2026; and

**WHEREAS**, the following actions have been completed in accordance with City Council direction:

- Creation of approximately 249 employee parking spaces to support downtown businesses and employees; and
- Of the 249, 42 dedicated employee spaces within the King Olaf Parking Lot; and
- Execution of a professional parking management services agreement with LAZ Parking in July 2025; and
- Installation of improved parking signage and wayfinding between September and October 2025; and
- Commencement of parking enforcement in November 2025, with a focus on education and compliance; and
- Initiation of parking citations beginning January 2026 to ensure consistent enforcement and turnover; and

**WHEREAS**, on March 11, 2026, the City Council held a public meeting, and a majority of Council confirmed its desire to implement paid parking in downtown Poulsbo in summer 2026; and

**WHEREAS**, on April 1, 2026, the City Council held further discussion regarding the specific structure, timing, and operational details of the paid parking program; and

**WHEREAS**, the City Council desires to formally memorialize its direction regarding paid parking to provide clarity to staff, the public, and the downtown business community.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

**Section 1. Confirmation of Completed Actions.** The City Council hereby confirms that the following actions directed in Resolution No. 2025-03 have been completed:

- Establishment of employee parking, including 249 total spaces, which include 42 spaces in the King Olaf Parking Lot;
- Execution of a parking management contract;
- Installation of updated signage and wayfinding; and
- Implementation of parking enforcement, including citation issuance beginning January 2026.

**Section 2. Direction to Implement Paid Parking.** The City Council hereby affirms its direction to implement a paid parking program in downtown Poulsbo in summer 2026.

**Section 3. Program Framework.** The paid parking program shall reflect the policy direction discussed by Council on March 11 and April 1, 2026, including but not limited to:

- Designated paid parking locations within Anderson Parkway only;


- Rates are \$3/hour during peak season (April 15-October 15) and \$1/hour during non-peak (October 16-April 14);
- The time limits of paid parking are 10 am to 6 pm, six days a week;
- Employee parking will be charged to the employer \$10/month per employee;
- Continued accommodation of employee parking; and
- Ongoing management and enforcement through the City's parking operator.

**Section 4. Use of Revenue.** Consistent with prior Council direction, revenue generated from paid parking shall be reinvested in downtown Poulsbo, including parking enforcement, maintenance of existing parking infrastructure, signage, employee parking, public safety and creating parking capacity by researching, designing and building parking solutions, such as a parking garage, parking shuttle and/or other transportation or nonmotorized alternatives.

**Section 5. Administrative Implementation.** City staff are hereby directed to take all necessary actions to finalize and implement the paid parking program consistent with this Resolution. Additionally, staff is to work with the members of the Senior Center to design a program for their parking use. Staff is also directed to explore a year-round paid option outside of Anderson Parkway. Staff is to continue to build the employee parking program. Staff will also explore creating a downtown shuttle service with the intent of connecting the downtown to Viking Avenue businesses and to be identified remote parking options. Staff will monitor business operations and provide updates as part of the budget process as an indicator of the potential impacts of these changes.

**RESOLVED** this 15<sup>th</sup> day of April, 2026.

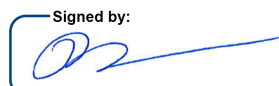
APPROVED:

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MAYOR, EDWARD STERN

ATTEST/AUTHENTICATED:

Signed by:  
  
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CITY CLERK, RHIANNON K. FERNANDEZ

FILED WITH THE CITY CLERK: 04/02/2026  
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