

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, ADOPTING A NEW CHAPTER 3.88 OF THE POULSBO MUNICIPAL CODE TO ESTABLISH A FIRE IMPACT FEE PROGRAM; ADOPTING A FIRE IMPACT FEE METHODOLOGY AND SCHEDULE; PROVIDING FOR THE COLLECTION OF FIRE IMPACT FEES; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, RCW 82.02.050 through 82.02.110 authorize jurisdictions planning under the Growth Management Act to impose impact fees on development activity to finance public facilities serving new growth and development; and

WHEREAS, pursuant to Chapter 36.70A RCW, the City of Poulsbo has adopted a Comprehensive Plan, including a Capital Facilities Plan that identifies public facility needs associated with anticipated growth; and

WHEREAS, growth and development within the City of Poulsbo create additional demand for fire protection facilities and emergency response infrastructure; and

WHEREAS, the Poulsbo City Council finds that new development should contribute a proportionate share toward the cost of fire protection facilities necessary to serve such growth and development; and

WHEREAS, the Poulsbo Fire Department (Kitsap County Fire District No. 18) has prepared a Fire Impact Fee Technical Rate Study documenting the methodology used to calculate fire impact fees and identifying capital improvements necessary to maintain service levels; and

WHEREAS, the City and the Poulsbo Fire Department will enter into an interlocal agreement governing administration of the fire impact fee program; and

WHEREAS, the Poulsbo City Council finds that the proposed fire impact fees are reasonably related to the impacts of new development, do not exceed the proportionate share of system improvement costs attributable to new growth, and have been adjusted to account for other available funding sources and that the City and the Fire Department will execute an interlocal agreement to implement and administer the fire impact fee program; **NOW, THEREFORE,**

**THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, DO
ORDAIN AS FOLLOWS:**

Section 1. Findings Adopted. The Poulsbo City Council adopts the foregoing recitals as findings in support of the adoption of this Ordinance.

Section 2. New PMC Chapter 3.88. A new Chapter 3.88 PMC, entitled "Fire Impact Fees," is hereby adopted as set forth in Exhibit A and incorporated herein by this reference.

Section 3. Fire Impact Fee Schedule. The fire impact fee schedule to be paid by new development shall be established in accordance with Chapter 3.88 PMC and the Fire Impact Fee Technical Rate Study dated May 2026. The fee schedule shall be based upon development type and proportional demand generated by residential and nonresidential development. Fire impact fees shall be assessed as follows:

Poulsbo Fire Department Fire Impact Fee Schedule	
Single Family Residential	\$0.28 / square foot
Multi-Family Residential	\$0.23 / square foot
Commercial	\$0.61 / square foot

Section 4. Future Interlocal Agreement. The Poulsbo City Council recognizes that implementation and administration of the Fire Impact Fee Program will require an interlocal agreement between the City of Poulsbo and the Poulsbo Fire Department (Kitsap County Fire District No. 18), consistent with Chapter 3.88 PMC and Chapter 39.34 RCW. The interlocal agreement shall establish procedures and responsibilities for the collection, administration, distribution, expenditure,

accounting, reporting, and other administrative matters associated with implementation of the Fire Impact Fee Program.

The Poulsbo City Council hereby directs staff to prepare and present a proposed interlocal agreement for future consideration and action by the Poulsbo City Council. No fire impact fees shall be collected unless and until such interlocal agreement has been approved and fully executed by the City and the Poulsbo Fire Department.

Section 5. **Applicability.** The provisions of this Ordinance apply to certificates of occupancy issued after the effective date of the Ordinance adoption.

Section 6. **Severability.** If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 7. **Corrections.** The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 8. **Effective Date.** This Ordinance shall become effective January 1, 2027,. Fire impact fees shall be assessed and collected pursuant to the fee schedule and provisions adopted herein and codified in Chapter 3.88 PMC; provided, however, that no fire impact fees shall be assessed or collected unless and until the required interlocal agreement between the City of Poulsbo and the Poulsbo Fire Department has been approved and fully executed.

APPROVED:

MAYOR, EDWARD STERN

ATTEST/AUTHENTICATED:

CITY CLERK, RHIANNON FERNANDEZ

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

BY _____
EMILY ROMANENKO

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.

SUMMARY OF ORDINANCE NO.

of the City of Poulsbo, Washington

On the day of , , the City Council of the City of Poulsbo, passed Ordinance No. . A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, ADOPTING A NEW CHAPTER 3.88 OF THE POULSBO MUNICIPAL CODE TO ESTABLISH A FIRE IMPACT FEE PROGRAM; ADOPTING A FIRE IMPACT FEE METHODOLOGY AND SCHEDULE; PROVIDING FOR THE COLLECTION OF FIRE IMPACT FEES; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

The full text of this Ordinance will be mailed upon request.

DATED this day of , .

CITY CLERK, RHIANNON FERNANDEZ