

City of Poulsbo

Office of the City Clerk



POULSBO CITY COUNCILMEMBER RECRUITMENT

Notice is hereby given that the City Clerk's Office is accepting applications from eligible residents for appointment to City Council Position No. 7 to fill an anticipated vacancy. The term will begin upon appointment by the City Council and will expire upon certification results of the next regular election, November 2027 (RCW 42.12.070(6)).

Qualifications for Office and Responsibilities of the City Council

Citizens seeking appointment to the City Council must be qualified electors (have the ability to register to vote) and City residents for one year immediately preceding the time of application.

The Council is responsible for enacting all legislation, developing policies, and making general decisions for governing the City. Council duties include adopting and amending City laws; approving the budget; establishing City policies and standards; approving contracts and agreements; and representing the City. The Council meets the first three Wednesdays at 5:00 p.m. each month in the City Council Chambers at City Hall. Other meeting requirements include attendance at liaison appointments and occasional special meetings. Four Councilmembers constitute a quorum for the transaction of business.

Compensation for this position is an annual salary of \$16,500.

Interested residents may pick up application packets at City Hall, 200 NE Moe Street, 3rd floor or may have them mailed by calling the City Clerk's office at 360-394-9880. Application materials are also available on the City's website: <https://poulsbo.gov/>

Applications must be **received by 4:30 p.m. on Wednesday, June 24, 2026. A mailing postmark date will NOT be acceptable.** Qualified applicants will be interviewed on Monday, July 6, 2026.

PUBLISH: Kitsap Sun 06/05/26, 06/12/26
North Kitsap Herald 06/05/26