

To:	Nikole Coleman	Date:	December 4, 2025
	Planning Manager	Project Number:	3386-002.001 Task 3
	City of Poulsbo 200 NE Moe Street Poulsbo, Washington 98370 Phone (360) 394-9737	Project Name: Project Manager:	Pinnacle 2: Critical Areas Review Chad Wallin

SCOPE OF WORK

Task 1: Document Review and Technical Memorandum

Estimated Budget: \$3,619

Farallon Consulting, L.L.C. (Farallon) dba Grette Associates (Grette), will review the Critical Area Report Addendum, dated November 19, 2025, that was prepared by Sewall Wetland Consulting, Inc. This document was prepared to address Grette's August 29, 2025 third-party review of the Critical Areas Report and Habitat Management Plan, dated July, 2025, that was submitted to the City in support of the Pinnacle at Liberty Bay development project summarize.

This document will be reviewed for completeness, accuracy, and compliance with the standards of the current version of Chapter 16.20 the City of Poulsbo's Municipal Code (PMC) and against Grette's August 2025 review comments.

Grette will prepare a Technical Memorandum describing the results from the review, detailing any missing or inaccurate information. The applicant will be responsible for providing any corrections or additional required information not contained in the application materials. If consensus cannot be reached, a third party of the City of Poulsbo's choosing may be contacted to provide an additional professional opinion.

The estimated budget includes time to complete a review of the document in possession of Grette at the time of task order scoping. Review of additional or revised documents may require a new task order. Grette will seek written authorization from the City of Poulsbo prior to providing any additional review services that will exceed the estimated budget.

CLIENT AUTHORIZATION

Grette will conduct the scope of work described above in accordance with the terms and conditions of the Professional Services Contract dated September 29, 2025. To authorize the scope of work and cost estimate presented herein, please sign and return this client authorization.



This task order will expire if it remains unexecuted for 90 days after the above listed date. If the City of Poulsbo wishes to pursue this work after 90 days, Grette Associates staff may issue a new task order based on current workload availability and rate status.

Authorization to Proceed

Nikole Coleman

Date

Planning Manager _____
