

POULSBO DISTRIBUTION SCHEDULE

ORDINANCE NO. 2026-09

SUBJECT: Paid Parking Zones in the Downtown Area

CONFORM AS TO DATES & SIGNATURES

- ☒ Filed with the City Clerk: 07/01/2026
- ☒ Passed by the City Council: 07/15/2026
- ☒ Signature of Mayor
- ☒ Signature of City Clerk
- ☒ Publication: 07/23/2026
- ☒ Effective: 07/28/2026
- ☐ Recorded: _____

DISTRIBUTED COPIES AS FOLLOWS:

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Kati Diehl
Deputy City Clerk

07/20/2026
Date

ORDINANCE NO. 2026-09

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING SECTION 10.12.005 AND ADDING A NEW SECTION 10.12.045 OF THE POULSBO MUNICIPAL CODE ("PMC"); RELATING TO PAID PARKING ZONES WITH THE CITY'S DOWNTOWN AREA; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Poulsbo ("City") maintains Chapter 10.12 of the Poulsbo Municipal Code to regulate parking within the City's limits; and

WHEREAS, the City is making changes to parking in the City's downtown area to improve parking availability, increase turnover for local businesses, and create clearer parking options for visitors and employees; and

WHEREAS, as part of these changes, the City is implementing paid parking within Anderson Parkway at the Poulsbo Waterfront in late summer of 2026; and

WHEREAS, the City intends to post signage, mark paid spaces, and conduct community notification throughout the month of July, 2026; and

WHEREAS, the City desires to amend Chapter 10.12 of the Poulsbo Municipal Code to add rules regarding paid parking zones;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. **Amendment.** Section 10.12.005 "Definitions," of the Poulsbo Municipal Code is hereby amended to read as follows (~~strikethroughs~~ indicate deletions, underlining indicates additions):

The following definitions are applicable in this chapter unless the context otherwise requires:

"Block" means the area comprised of properties along each side of a street between two intersections.

"Bus" means every motor vehicle designed for carrying more than ten passengers and used for transportation of persons, and every motor vehicle, other than a taxicab, designed and used for the transportation of persons for compensation.

"Bus stop" means a fixed portion of the highway parallel and adjacent to the curb to be reserved exclusively for buses for layover in operating schedules or while waiting for, loading, or unloading passengers; provided, that such bus provides regularly scheduled service within the jurisdiction of the local authority.

"Commercial vehicle" means any vehicle the principal use of which is the transportation of commodities, wood chips, refuse, merchandise, produce, freight, animals, or passengers for hire, or commercial equipment such as bulldozers, cranes, and similar construction equipment.

"Crosswalk" means the portion of the roadway between the intersection area and a prolongation or connection of the farthest sidewalk line or in the event there are no sidewalks then between the intersection area and a line ten feet therefrom, except as modified by a marked crosswalk. RCW 46.04.160 as enacted or hereinafter amended is hereby adopted by reference as if fully set forth herein.

"Director" means director of public works or other department director authorized by the mayor to enforce this chapter, or their designee.

"Legal owner" means a person having a security interest in a vehicle perfected in accordance with Chapter 46.12 RCW or the registered owner of a vehicle unencumbered by a security interest or a lessor of a vehicle unencumbered by a security interest. RCW

46.04.270 as enacted or hereinafter amended is hereby adopted by reference as if fully set forth herein.

"Loading zone" means a space reserved for the exclusive use of vehicles during the loading or unloading of property.

"Paid Parking Zone" means the portion of streets or parking lots where the parking of vehicles shall be controlled, regulated, and inspected with the aid of devices, herein referred to as "parking payment devices." The Paid Parking Zone shall be marked with official signs and identified on the [City of Poulsbo Downtown Parking Map](#), as now in effect or as hereafter amended.

"Park" or "parking" means the standing of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading property or passengers.

"Parking zone" means any continuous section on the same street or either side of the street having the same parking time restriction.

"Passenger load only zone" means a place reserved for the exclusive use of vehicles while receiving or discharging passengers.

"Planting strips" means that portion of the roadway lying between the constructed curb, or edge of the roadway, and the property line exclusive of the sidewalk area.

"Private road or driveway" includes every way or place in private ownership and used for travel of vehicles by the owner or those having express or implied permission from the owner, but not by other persons.

"Recreational vehicle" means a travel trailer, motor home, truck camper, or camping trailer that is primarily designed and used as temporary living quarters, is either self-propelled or mounted on or drawn by another vehicle, is transient and is not immobilized or permanently affixed to a mobile home lot.

"Right-of-way" or "street" means any highway, avenue, lane, road, drive, place, boulevard, alley, right-of-way, way, sidewalk, planting or parking strip, shoulder and every way or place in the city of Poulsbo open as a matter of right to public vehicular travel or parking or other similar public use.

"School bus zone" means a designated portion of the roadway along the curb reserved for loading and unloading school buses during designated hours.

"Semi-trailer" includes every vehicle without motive power designed to be drawn by a vehicle, motor vehicle, or truck tractor and so constructed that an appreciable part of its weight rests upon or is carried by such motor vehicle, but does not include a municipal transit vehicle or recreational vehicle.

"Sidewalk" means that property between the curb lines or the lateral lines of a roadway and the adjacent property, set aside and intended for the use of pedestrians or such portion of private property parallel and in proximity to a public roadway and dedicated to use by pedestrians.

"Stand" or "standing" means the halting of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in receiving or discharging passengers.

"Stop" or "stopping," when prohibited, means any halting even momentarily of a vehicle, whether occupied or not, except when necessary to avoid conflict with other traffic or when in compliance with the direction of a peace officer or traffic control sign or signal.

"Street" means a city street.

"Taxicab" means a motor vehicle for hire used for the transportation of persons for compensation, and not operated exclusively over a fixed route or between fixed termini.

"Taxicab stand" means a fixed portion of a roadway set aside for taxicabs to stand or wait for passengers.

"Vehicle" means every device capable of being moved upon a public roadway and in, upon, or by which any persons or property is or may be transported or drawn upon a public roadway, excepting devices moved by human or animal power or used exclusively upon stationary rails or tracks, whether licensed or unlicensed, including boat trailer with or without a boat situated thereon and marine vehicle trailered or nontrailered.

Section 2. **Adoption.** Chapter 10.12 of the Poulsbo Municipal code is hereby amended by the adoption of a new section 10.12.045 "Paid Parking Zones," as follows (~~strikethroughs~~ indicate deletions, underlining indicates additions):

10.12.045 Paid Parking Zones

A. No person shall stop, stand, or park a vehicle in a paid parking zone during the restricted and regulated time applicable to the paid parking zone, up to the maximum legal parking time, unless:

1. Valid payment has been made at a parking payment device;
2. Required information has been correctly provided, such as zone number, parking space or meter number, or vehicle information including license plate number and state; and
3. Payment is made immediately, provided, however, that the prohibitions of this section shall not apply to the act of parking or the necessary time required to activate the parking payment device.

B. It shall be a defense to any infraction under PMC 10.12.045(A) if the defendant establishes (1) the required payment was actually made, (2) the failure to comply with subsection (A)(2) was due to inadvertent user error resulting in an incorrect submission of either license plate or zone number at a kiosk, meter, or online application, and (3) such error does not prevent ready identification of the parked vehicle or intended parking zone.

C. No person shall stop, stand, or park a vehicle in a paid parking zone for a duration that exceeds the amount of time purchased at a parking payment device.

D. The restrictions of this section shall not apply on public holidays as defined under PMC 10.12.040(D), on designated free parking days, or during permitted special events that suspend paid parking, except where otherwise indicated on the parking payment device or posted signage.

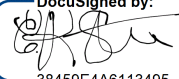
Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such

invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Corrections. Upon the approval of the city attorney, the city clerk and/or code publisher is authorized to make any necessary technical corrections to this Ordinance, including but not limited to the correction of scrivener's/clerical errors, references, Ordinance numbering, section/subsection numbers, and any reference thereto.

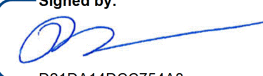
Section 5. Effective Date. This ordinance shall take effect five (5) days after publication of the attached summary, which is hereby approved.

APPROVED:

DocuSigned by:

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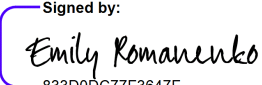
MAYOR EDWARD STERN

ATTEST/AUTHENTICATED:

Signed by:

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CITY CLERK RHIANNON FERNANDEZ CMC

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

BY 
833D0DC77E3647E...
EMILY F. ROMANENKO

FILED WITH THE CITY CLERK: 07/01/2026
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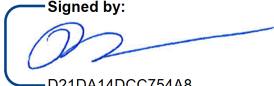
SUMMARY OF ORDINANCE NO. 2026-09
of the City of Poulsbo, Washington

On the 15th day of July, 2026, the City Council of the City of Poulsbo, passed Ordinance No. 2026-09. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING SECTION 10.12.005 AND ADDING A NEW SECTION 10.12.045 OF THE POULSBO MUNICIPAL CODE ("PMC"); RELATING TO PAID PARKING ZONES WITH THE CITY'S DOWNTOWN AREA; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

The full text of this Ordinance will be mailed upon request.

DATED this 15th day of July, 2026.

Signed by:

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CITY CLERK RHIANNON FERNANDEZ