

Community Service List

➤ **IF THE AGENCY IS NOT LISTED ON THE PRE-APPROVED LIST BELOW, YOUR HOURS WILL NOT BE ACCEPTED UNLESS YOU RECEIVE WRITTEN AUTHORIZATION FROM THE JUDGE.**

- You must submit a separate form for each agency you completed work for.
- **Hours must be filed monthly**
- Community service work must be supervised and cannot be supervised by or work completed for a family member.
- If you are unable to complete your hours with an agency listed below, you must submit a letter to the Judge containing:
1. A statement of why you are unable to complete your hours from the Pre-Approved List.
 2. The registered 501c3 non-profits agency name and address of where you want to complete your hours.
 3. The authorized Supervisor's name and phone number for the agency you are requesting to complete your hours at.
 4. A list of tasks you will be completing for them.

Pre-Approved Community Service Agencies

Agency	Phone #	Contact	Work Examples
Bremerton Foodline	(360) 479-6188	CSW Coordinator	• Sorting, Packing, General Labor
Coffee Oasis – Bremerton Coffee Oasis – Kingston Coffee Oasis – Port Orchard Coffee Oasis – Poulsbo	(360) 377-5560 (360) 881-0314 (360) 602-0407 (360) 598-2091	CSW Coordinator	• General Labor • Janitorial
Kingston ShareNet Food Bank	(360) 297-2266	CSW Coordinator	• General Labor, Sorting, Packing
Kitsap County Habitat for Humanity	(360) 479-3853 Ext. 108 (360) 377-1800 (Store)	CSW Coordinator	• General Labor, Janitorial • Minor Carpentry, Light Clerical
Kitsap Humane Society	(360) 692-6977 Ext. 1119	CSW Coordinator	• General Labor • Janitorial • Kennel Cleaning
Martha & Mary Nursing Health & Rehab Center	(360) 394-4019	CSW Coordinator	• General Labor • Light Clerical
North Kitsap Little League	(360) 731-3181	CSW Coordinator	• General Labor, Minor Carpentry • Field Maintenance
North Kitsap Pee Wees	(360) 265-3443	CSW Coordinator	• General Labor • Field Maintenance
Port of Poulsbo	(360) 779-9905	CSW Coordinator	• General Labor, Janitorial • Grounds Maintenance
Salvation Army (No DV cases, Assaults or Thefts)	(360) 373-5550	CSW Coordinator	• Kitchen Help, General Labor • Janitorial, Light Clerical
South Kitsap Helpline	(360) 876-4089	CSW Coordinator	• General Labor, Sorting, Packing
St. Vincent De Paul – Bremerton St. Vincent De Paul – Port Orchard	(360) 377-2929 Ext. 3 (360) 876-6933	CSW Coordinator	• General Labor • Cleaning
Gateway Cold Weather Shelter	(360) 394-9794	Kim Hendrickson	• Staffing Overnight Shelter • 10pm – 3am and 3am – 7am

☐ LOJ _____ Hours by _____ ☐ _____ Hours Sentence Condition ☐ LOF \$ _____ Hours _____ (\$17.13 per hour)

Community Service Log Sheet – Poulsbo Municipal Court

HOURS MUST BE FILED MONTHLY

Name: _____

Case # _____

Date	Time in	Time Out	Hours Completed	Location	Supervisor's Initials
TOTAL HOURS					

Under penalty of law, I swear or affirm that I represent a non-profit organization and that the individual above did complete the community service hours as indicated above.

Supervisor's Signature

Print Supervisor's Name

Organization Name

Phone #

Type Of Work Done: _____

Dated: _____