



NOTICE OF APPLICATION and Optional DNS

Planning and Economic Development Department
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POULSBO MIDDLE SCHOOL SITE IMPROVEMENTS, TYPE II APPLICATION

Comments Due: Thursday, July 23, 2026 by 4:30pm

The City of Poulsbo has received a permit application for the following project that may be of interest to you. The public has the right to review contents of the official file for the proposal, provide written comments, participate in any public hearings, and request a copy of the final decision.

File No.:	P-06-04-26-01	Zoning:	Residential Low
Counter Complete:	June 17, 2026	Technical Completion:	June 29, 2026
Notice of Application:	July 13, 2026	Tax Parcel:	242601-2-011-2000
Site Location:	2003 NE Hostmark Street, Poulsbo		
Property Owner:	North Kitsap School District % Luis Adan or Jim Luebeck 1365 Finn Hill Road NW Poulsbo, WA 98370		
Applicant/Agent:	Bassetti Architects % Kim Young 71 Columbia Street, Suite 500 Seattle, WA 98104		
Project Description:	Replace track surface and provide stormwater solution. Repave and revise parking circulation. Repair and maintain fencing along north edge of middle school fields.		
Permits Included in Application:	Site Plan Review, SEPA		
Permits NOT Included in Application:	Tree Cutting and Clearing, Grading		
Environmental Review:	The City of Poulsbo has reviewed the proposed project for probable adverse environmental impacts and expects to issue a determination of nonsignificance (DNS) for this project. The Optional DNS process in WAC 197-11-355 is being used. <i>This may be the only opportunity to comment on the environmental impacts of the proposed project.</i> The proposal may include mitigation measures under applicable codes, and the project review process may incorporate or require mitigation measures regardless of whether an EIS is prepared. A copy of the subsequent threshold determination for the proposal may be obtained upon request. Agencies, tribes, and the public are encouraged to review and comment on the proposed project and its probable environmental impacts. COMMENTS MUST BE SUBMITTED BETWEEN MONDAY JULY 13, 2026 and THURSDAY JULY 27, 2026 at 4:30pm		
Public Comment Period:	The minimum public comment period shall be 14 calendar days. The public may comment on the application and the comment period will remain open from MONDAY JULY 13, 2026 until MONDAY JULY 27, 2026 at 4:30pm. The public may request a copy of the decision once made. Public comments may be mailed, emailed, or personally delivered.		
Staff Report:	The staff report will be available for review at no cost at least 5 calendar days before the PED Director's decision and a copy will be provided at a reasonable cost.		
Examination of File:	The application file may be examined online by going to https://ci-poulsbo-wa.smartgovcommunity.com/Public/Home > Applications > and search for permit # P-06-04-26-01. If you are unable to access the file, please call the staff contact for options.		
Review Authority:	The Planning & Economic Development Director is the review authority for this Type II application.		
Staff Contact:	Edie Berghoff, Senior Planner; eberghoff@cityofpoulsbo.com; (360) 394 -9748		

Notice Map:

